

THE HOUSTON INDEPENDENT SCHOOL DISTRICT



AGENDA

**School Board
Meeting**

March 21, 2024

5:00 P.M. – BOARD AUDITORIUM – OPEN SESSION

- CALL TO ORDER
- MEDITATION AND PLEDGE OF ALLEGIANCE
- RECOGNITIONS
- SPEAKERS TO AGENDA ITEMS
- PUBLIC HEARING REGARDING THE TEXAS ACADEMIC PERFORMANCE REPORT
- HEARING OF THE COMMUNITY
- CONSIDERATION AND APPROVAL OF AGENDA ITEMS
- REMARKS AND REPORTS
- RECESS TO CLOSED OR EXECUTIVE SESSION UNDER SECTIONS 551.004, 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.0821, 551.083, 551.084, AND 551.089 OF THE TEXAS GOVERNMENT CODE FOR THE PURPOSES LISTED IN THIS NOTICE
- RECONVENE IN OPEN SESSION
- CONSIDERATION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED OR EXECUTIVE SESSION

DISCUSSION AND REPORT ITEMS

1. Update From The Board Audit Committee Chair
 - Audit Committee Update March 2024
2. Acceptance Of Board Monitoring Update: Presentation Of Goal 1 Progress Measure 1.2 and Goal 2 Progress Measure 2.2
 - March 2024 Monitoring Report

ITEMS PULLED FROM CONSENT AGENDA

3. Approval Of The March Budget Amendment
 - March Budget Amendment

CONSENT AGENDA

4. Reappointment Of A Houston Independent School District Representative To The Tax Increment Reinvestment Zone 1 Board Of Directors

5. Approval Of Proposed Revisions To Board Policy FEA(LOCAL), *Compulsory Attendance-Second Reading*
 - FEA(LOCAL), Second Reading
6. Approval Of Proposed Deletion Of Board Policy CLA(LOCAL), *Building, Grounds, And Equipment Management: Security*, And Proposed Establishment Of Board Policy CSA(LOCAL), *Facility Standards: Safety And Security-First Reading*
 - CLA(LOCAL), First Reading
 - CSA(LOCAL), First Reading
7. Approval Of Proposed Revisions To Board Policy CQB(LOCAL), *Technology Resources: Cybersecurity-First Reading*
 - CQB(LOCAL), First Reading
8. Approval Of Proposed Revisions To Board Policy DFE(LOCAL), *Termination Of Employment: Resignation-First Reading*
 - DFE(LOCAL), First Reading
9. Approval Of Proposed Revisions To Board Policy EHB(LOCAL), *Curriculum Design: Special Programs-First Reading*
 - EHB(LOCAL), First Reading
10. Approval Of Proposed Revisions To Board Policy EHBC(LOCAL), *Special Programs: Compensatory Services And Intensive Programs*, And Proposed Establishment Of Board Policy EHBCA(LOCAL), *Special Programs: Accelerated Instruction-First Reading*
 - EHBC(LOCAL), First Reading
 - EHBCA(LOCAL), First Reading
11. Approval Of Proposed Revisions To Board Policy FFI(LOCAL), *Student Welfare: Freedom From Bullying-First Reading*
 - FFI(LOCAL), First Reading
12. Approval Of Proposed Revisions To Board Policy FL(LOCAL), *Student Records-First Reading*
 - FL(LOCAL), First Reading
13. Consideration And Approval Of Teach For America Contract For The 2024-2025, 2025-2026, And 2026-2027 School Years

14. Approval Of Vendor Awards for Purchases Which Cost \$1,000,000 Or More
 - Purchase Requests
15. Approval Of The Purchase Of Property Insurance From Various Insurers And Authority To Negotiate And Execute The Purchase Of \$250 Million Of Property Insurance Coverage
16. Adoption of Resolution Approving Changes to the *Cash Management and Investment Policy*
 - Cash Management and Investment Policy
 - Resolution
17. Approval of Local Government Investment Pool U.S. Fixed Income Trust And Its Texas Public Funds Investment Pools
 - Resolution
18. Consideration And Approval Of An Order Expressing Intent To Defeasure Certain Of The District's Outstanding Bonds
 - Certificate For Order
 - Order Expressing Intent To Defeasure
19. Authorization To Negotiate, Execute, And Amend An Agreement With The Houston Health Department To Improve Vaccination Coverage
20. Authorization To Negotiate, Execute, And Amend Renewal Of An Agreement With The Houston Health Department For *See To Succeed*
21. Authorization To Negotiate, Execute, And Amend An Affiliation Agreement With The HCA Woman's Hospital of Texas For A Program Of Study Practicum
22. Authorization To Negotiate, Execute, And Amend A Memorandum Of Understanding With The Construction Maintenance Education Foundation For Program Of Study Accreditation
23. Approval Of List Of Employees Designated To Accept Resignations Of Contract Employees
24. Authorization To Approve State Board Of Education Adopted Instructional Materials Under Proclamation 2024
 - List Of Materials Adopted By The SBOE
25. Consideration And Approval Of Minutes From Previous Meetings

26. Approval Of Proposed Revisions To Board Policy BDAA(LOCAL), *Officers And Officials: Duties And Requirements Of Board Officers-First Reading*
 - BDAA(LOCAL), First Reading
27. Approval Of Proposed Revisions To Board Policy BDB(LOCAL), *Board Internal Organization: Internal Committees-First Reading*
 - BDB(LOCAL), First Reading

REMARKS AND REPORTS

BOARD MEMBER REPORTS AND COMMENTS

Reports and comments from the board president and board members regarding meetings and conferences attended, including board committee meetings; schools visited; community and district activities; new initiatives; education programs; and continuing education. The items may be discussed, but no final action will be taken on these items at this meeting.

REPORTS FROM THE SUPERINTENDENT

Reports and comments by the superintendent of schools regarding meetings and conferences attended, schools visited, community and district activities, new initiatives, and education programs, on which there will be no action. The items may be discussed, but no final action will be taken on these items at this meeting.

CLOSED SESSION

Personnel

- a) Deliberate the duties of the superintendent of schools, chief officers, assistant superintendents, principals, employees, and board members; evaluations of the superintendent; consideration of compensation, and contractual provisions of same.
- b) Consider and approve proposed appointments, reassignments, proposed terminations, terminations/suspensions, contract lengths, proposed nonrenewals, renewals, and resignations/retirements of personnel including teachers, assistant principals, principals, chiefs, division superintendents, senior executive directors, executive directors, directors, and other administrators, and, if necessary, approve waiver and release and compromise agreements.
- c) Hear complaints against and deliberate the appointment, evaluation, and duties of public officers or employees and resolution of same.
- d) Discuss and receive legal advice regarding Leader Effectiveness and Development System (LEADS) principal evaluation.

Legal

- a) Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice.

- b) Pending or contemplated litigation matters and status report.
- c) Update on federal law enforcement activity on February 27, 2020.
- d) Legal update related to Union Pacific Railroad Company access request for soil sample access agreement.

Security Devices Or Security Audits

- a) Discussion Of Districtwide Intruder Detection Audit Report Findings And Corrective Actions Put Into Place

ADJOURN



3/21/2024

1.

Office of the School Board

Update From The Board Audit Committee Chair

Pursuant to Board Policy BDB(LOCAL), *Board Internal Organization: Board Committees*, the Houston Independent School District (HISD) Board Audit Committee chair presents to the board an update on the work and progress of the committee.

A copy of the update is attached.

Audit Committee Report

March 2024



The Audit Committee is comprised of 3 members: Adam Rivon, Ric Campo, and Janette Garza Lindner as Chair.

- The committee has met 3 times this school year: Sep. 6, Oct. 30, and Jan. 30.
- In 2023 there was a transition to an external Internal Auditing firm, RSM, which the previous board selected and approved in Apr. 2023.
- RSM's work includes conducting a list of audits prioritized before their engagement with HISD, conducting a risk assessment to support internal audit plans for 2024–2025, and providing other relevant services as requested by the board.
- Financial audit work included the *Comprehensive Annual Financial Report* presented to the committee and approved by the board in Nov. 2023.
- The committee recommended the revisions to Board Policy CFC(LOCAL) that were presented to the board in February's board meeting.
 - These revisions include simplification such as the removal of wording that is otherwise addressed in CFC(LEGAL) and therefore redundant (e.g., Annual Audit).
 - Other revisions allow the board to choose an internal or external auditor.
- Upcoming work includes:
 - Rewriting the *Audit Committee Charter*, which will be presented to the board in an upcoming meeting.
 - Reviewing the proposed *Internal Audit Plan* for 2024–2025.



3/21/2024

2.

Office of the Superintendent of Schools

Office of Academics

Acceptance Of Board Monitoring Update: Presentation Of Goal 1 Progress Measure 1.2 and Goal 2 Progress Measure 2.2

The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere.

In accordance with the Texas Education Agency (TEA) Lone Star Governance continuous improvement model and the Framework for School Board Development, the HISD School Board monitors progress towards the district's goals and compliance with certain goals and constraints.

Attached to this update is a report regarding goals and goal progress measures (GPMs). The following measures have new data this month:

Goal 1: The percentage of grade 3 students in HISD earning Meets Grade Level on the State of Texas Assessments of Academic Readiness (STAAR) reading test will increase from 41 percent in June 2023 to 56 percent in June 2028.

Goal Progress Measure 1.2: The percentage of grade 3 students attending New Education System (NES) or NES-aligned (NESA) campuses projected at Meets Grade Level in reading on NWEA Measures of Academic Progress (MAP) will increase from 18 percent in September 2023 to 38 percent in May 2028.

Goal 2: The percentage of grade 3 students in HISD earning Meets Grade Level on the STAAR math test will increase from 38 percent in June 2023 to 53 percent in June 2028.

Goal Progress Measure 2.2: The percentage of grade 3 students attending NES or NESA campuses projected at Meets Grade Level on NWEA MAP in math will increase from 12 percent in September 2023 to 32 percent in May 2028.

March 2024 Goal Progress Monitoring Report—Goal Progress Measure 1.2 & 2.2

Goal 1

The percent of 3rd grade students in Houston ISD earning Meets Grade Level on the STAAR reading test will increase from 41% in June 2023 to 56% in June 2028.

Goal Progress Measure 1.2

The percentage of 3rd graders attending an NES or NES-A campuses projected at Meets Grade Level in reading on NWEA MAP will increase from 24% in May 2024 to 44% in May 2028.

BACKGROUND

In the 2023–24 school year, the district introduced the NWEA MAP as an interim assessment to monitor student proficiency and performance. This assessment offers a projected proficiency level tied to the State of Texas’ STAAR assessments. Its purpose is to assist teachers in better serving our students.

Since this marks the first time the district has employed the NWEA MAP, the Beginning-of-Year (BOY) data, with a baseline of 18%, has been used to establish performance targets for the End-of-Year (EOY) assessments over a five-year period. Currently, Middle-of-Year (MOY) data projected that 22% of the district’s third-grade students at NES/A schools are at or above the Meets Grade Level standard, as defined by the state. The district estimates that 24% of 3rd grade students at NES/A schools will score at or above meets grade level standard at End-of-Year (EOY), 2023-2024.

In alignment with Goal 1, the district aims to achieve a minimum growth of 20 percentage points during this time frame. This growth target is set to meet the community’s vision for Houston ISD.



Figure 1. NWEA MAP 3rd Grade NES/A Students Meets Grade Level in Reading (GPM 1.2)

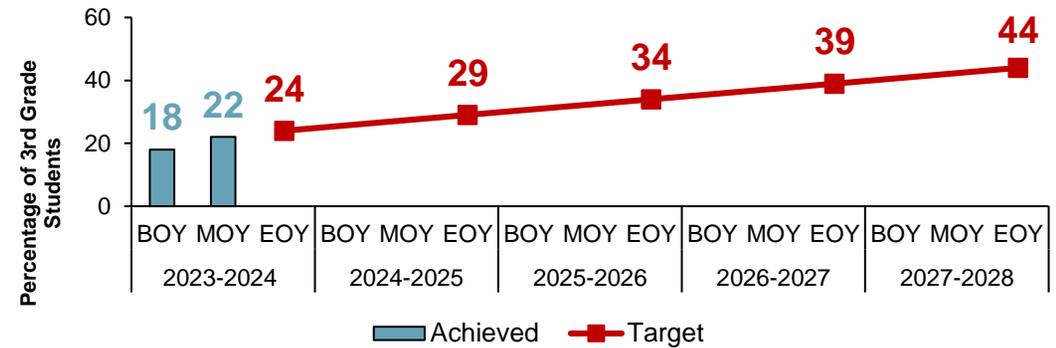
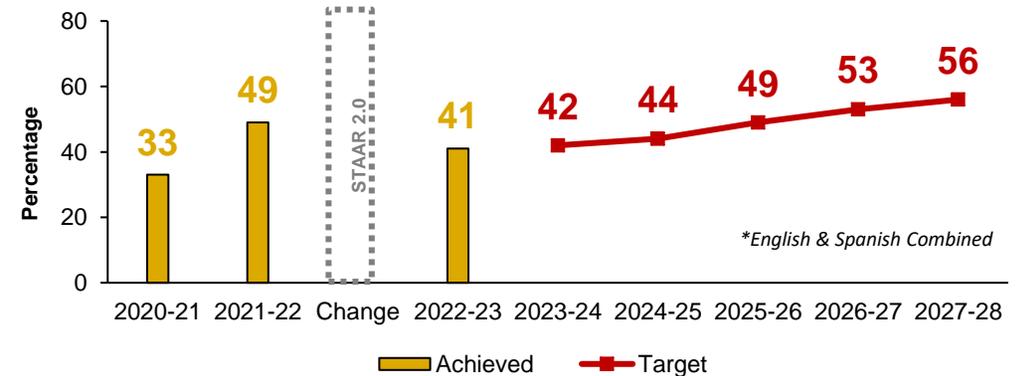


Figure 2. 3rd Grade Students Meets Grade Level in STAAR Reading (Goal 1)



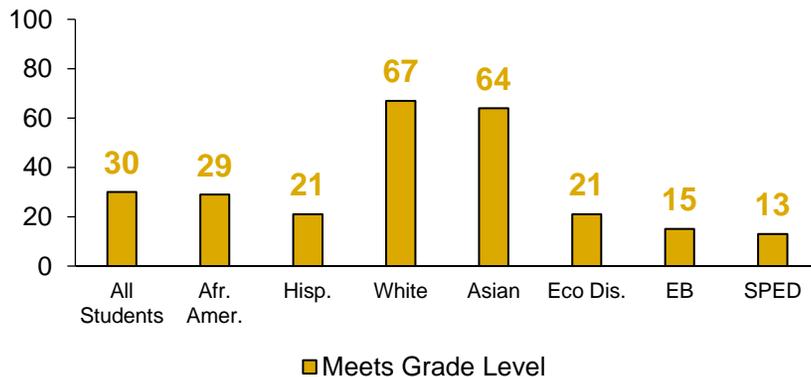
March 2024 Goal Progress Monitoring Report—Goal Progress Measure 1.2 & 2.2

Table 1. NWEA MAP Reading 3rd Grade Target & Growth by Group (NES/A Campuses)

Student Group	22-23 BOY	22-23 MOY	23-24 EOY Target	Needed Growth
All Students	18	22	24	+2% pt.
Econ. Dis.	18	22	24	+2% pt.
SWDs	5	9	11	+2% pt.
EBs	10	13	15	+2% pt.
Afr. Amer.	22	27	29	+2% pt.
Hisp.	15	20	22	+2% pt.
White	26	31	33	+2% pt.
Amer. Ind.	-	-	-	-
Asian	9	12	14	+2% pt.
Pac. Isl.	-	-	-	-
Two+	40	40	42	+2% pt.

Notes: Green shaded cells indicate “on-track” to meet goal targets. Dash indicates data is masked due to small numbers (<5).

Figure 3. MOY NWEA MAP Reading 3rd Grade Meets Grade Level All Campuses



*English & Spanish Combined

SUPERINTENDENT EVALUATION OF PERFORMANCE

- It is first important to note that this year marks the first time the District has administered the NWEA MAP assessments district-wide. The District is establishing baseline data and one is cautioned against drawing too many conclusions based on this first year. Once we take the NWEA MAP assessments in May 2024, we will be able to establish our EOY baseline for reading. Right now we estimate that it will be 24%. It is difficult, too, to correlate STAAR reading proficiency with NWEA MAP scores until we have more district-wide NWEA MAP assessment data over at least a couple of years.
- Overall, the NWEA MAP data is positive, but one data set does not represent a trend. Additionally, the entire system is learning how to administer the assessment and to analyze its results for schools and teachers. As the District administers the NWEA MAP assessments over time, it will be able to draw more conclusions around teacher performance and student proficiency.
- Still, a review of the mid-year NWEA MAP data suggests that our students had better than average growth relative to other students who take the NWEA MAP assessment, but that our reading proficiency is lower. In that regard, these data are not surprising as we know from the STAAR exams that our reading proficiency is low.
- Because our starting point – students meeting grade level for reading – is so low, the data also suggest that we lose ground over the summer and as the District’s 3rd-graders have still not recovered from the COVID learning loss, the lost learning is compounded. The positive news though is that every subgroup saw growth in the middle-of-year 3rd-grade reading assessment.

March 2024 Goal Progress Monitoring Report—Goal Progress Measure 1.2 & 2.2

Root Cause Analysis

In third grade reading, NWEA MAP assesses a student’s proficiency in reading comprehension and in many of the core TEKS (Texas Essential Knowledge and Skills). As the assessment reveals our overall low proficiency in reading, the root causes are similar to those outlined in the first progress monitoring report when we reported on the Beginning-of-Year (BOY) NWEA MAP data.

There are two root causes for our students’ low proficiency in reading:

1. Science of Reading Curriculum

The research is clear now that students who are learning to read need to learn how to decode. Also, students need language comprehension skills. The District began to assess and upgrade its reading curriculum in the 2022-2023 school year by piloting Amplify, a science-of-reading curriculum, in 6 schools. Most of the District’s schools were not being intentional about ensuring students received strong science-of-reading curriculum. While we have improved curricular materials in our schools this first semester, we still need to ensure the use and internalization of high-quality instructional materials throughout the District and over the next several years.

2. The Quality of Instruction

A strong curriculum is necessary, but it is insufficient. Teachers need to implement the curriculum effectively and provide high quality instruction. After thousands of observations by school leaders this year, the overall quality of instruction needs to be improved across the board, including in the early grades. We have seen a continual improvement in the quality of instruction over the first semester, but it is still at a “progressing” level.

There may be one other root cause: access to high-quality Pre-K. Our students’ ability to read at grade level on the NWEA MAP assessments and the STAAR exams begin in Pre-K and the early grades. If we assumed that the number of kindergarten students are approximately the same as the number of students who could enroll in Pre-K3 and who could enroll in Pre-K4, then 24 % of HISD’s three-year-olds enroll in Pre-K3 and 70% of four-year-olds enroll in Pre-K4. We know that 23% of White students enroll in Pre-K4, while 78% of Black students enroll in Pre-K4 and 78% of Hispanic students enroll in Pre-K4. Still, our students of color have lower literacy skills than their White or more affluent peers. However, we need more information about the quality of the Pre-K classes and lessons and also the quality of the non-District, Pre-K schools our White students are attending.

(Data based on current enrollment as of 12/19/23)

March 2024 Goal Progress Monitoring Report—Goal Progress Measure 1.2 & 2.2

Supplemental Data:

While increasing overall reading proficiency is the goal, our students' growth in proficiency is a leading indicator and provides evidence of improvements in the quality of instruction and the efficacy of our strategies to improve reading. If our elementary students grow more than average year after year, they will also improve their overall proficiency relative to students in other districts.

We provide the following supplemental data:

- 3rd grade reading Met Expected Growth by student group (NWEA MAP)
- 3rd grade reading Met Expected Growth by NES, NES-A, and Non-NES (NWEA MAP)
- Elementary reading Met Expected Growth by student group (NWEA MAP)
- Elementary reading Met Expected Growth by NES, NES-A, and Non-NES (NWEA MAP)
- 3rd–8th grade reading Meets Grade Level for NES/A (NWEA MAP)
- 3rd–8th grade reading Meets Grade Level for all campuses (NWEA MAP)
- 3rd grade reading Meets Grade Level by NES, NES-A, and Non-NES (NWEA MAP)
- Circle Met Proficiency for Reading
- DIBELS/Lectura Met Proficiency
- PowerPoint of NWEA MOY Results

March 2024 Goal Progress Monitoring Report—Goal Progress Measure 1.2 & 2.2

Figure 4. 3rd Grade Reading Met Expected Growth by Student Group (NWEA MAP)

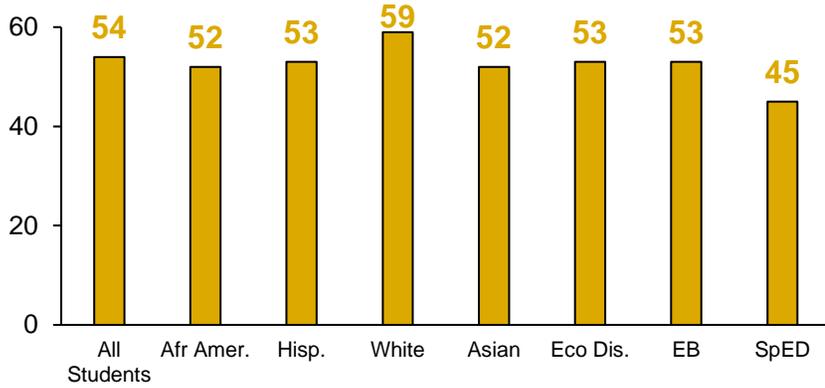


Figure 5. 3rd Grade Reading Met Expected Growth by NES Status (NWEA MAP)

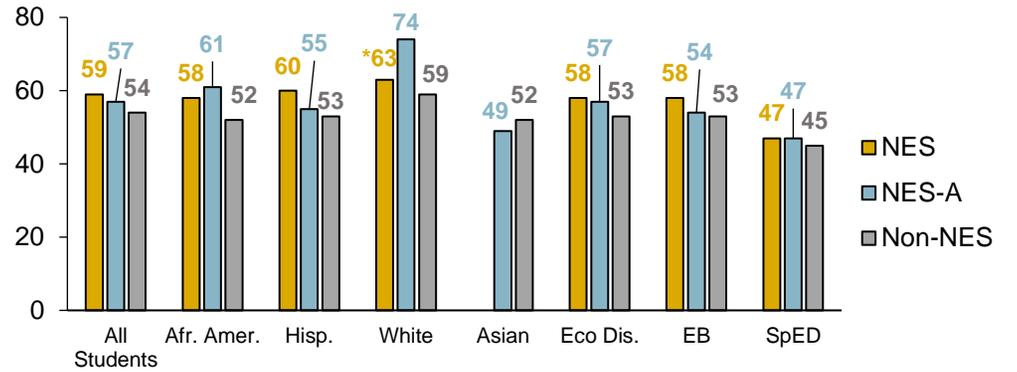


Figure 6. Elementary Reading Met Expected Growth by Student Group (NWEA MAP)

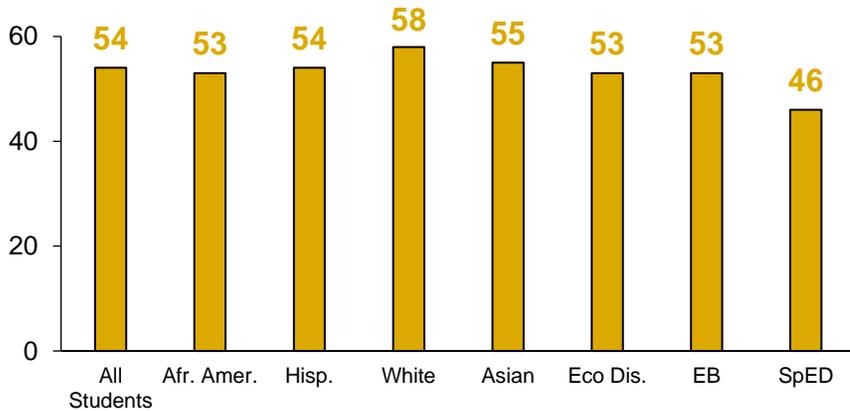
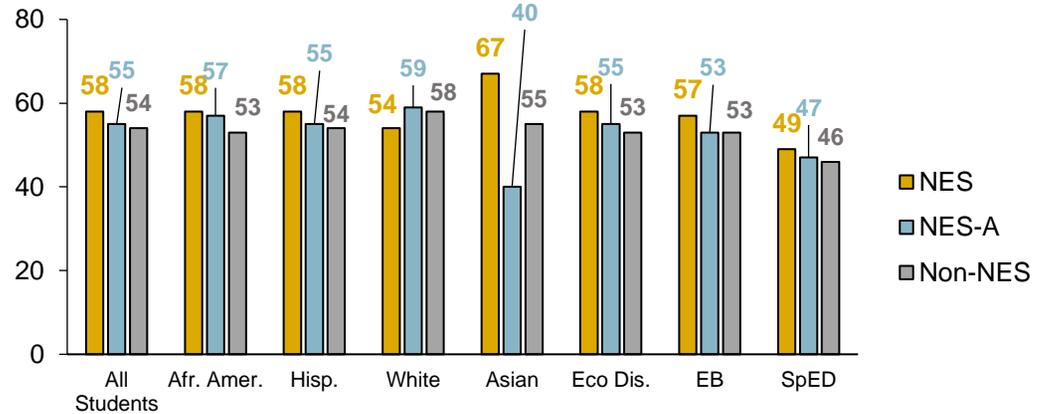


Figure 7. Elementary Reading Met Expected Growth by NES Status (NWEA MAP)



Note: Elementary for Reading includes grades 2-5; Fall-to-Winter Met Expected Growth

* Student groups contain <25 students

March 2024 Goal Progress Monitoring Report—Goal Progress Measure 1.2 & 2.2

Figure 8. 3rd–8th grade Reading Meets Grade Level for NES/A (NWEA MAP)

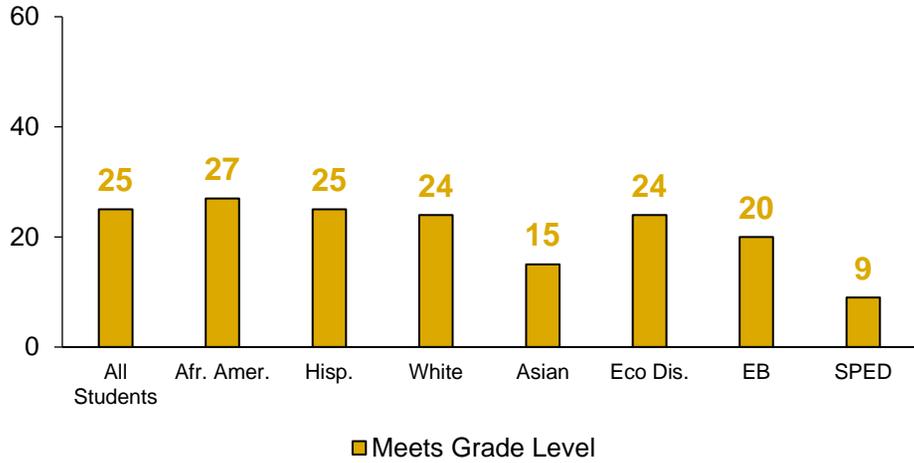


Figure 9. 3rd–8th grade Reading Meets Grade Level All Campuses (NWEA MAP)

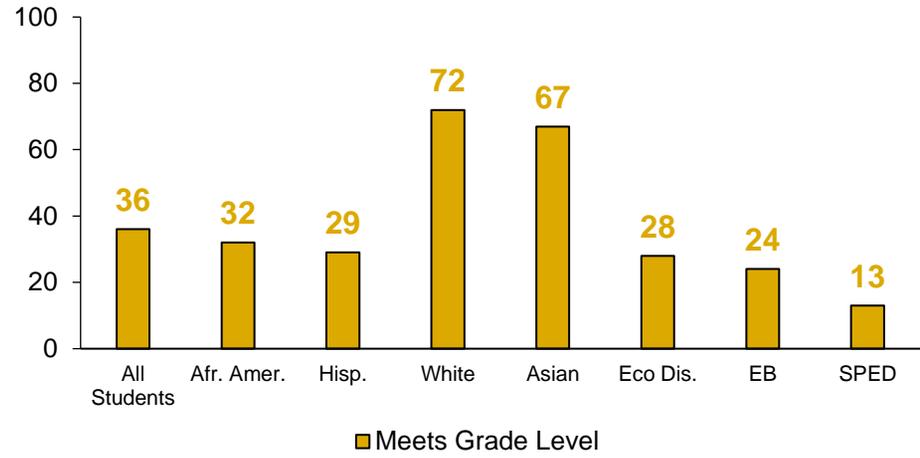


Figure 10. NWEA MAP 3rd Grade Meets Grade Level by NES Status

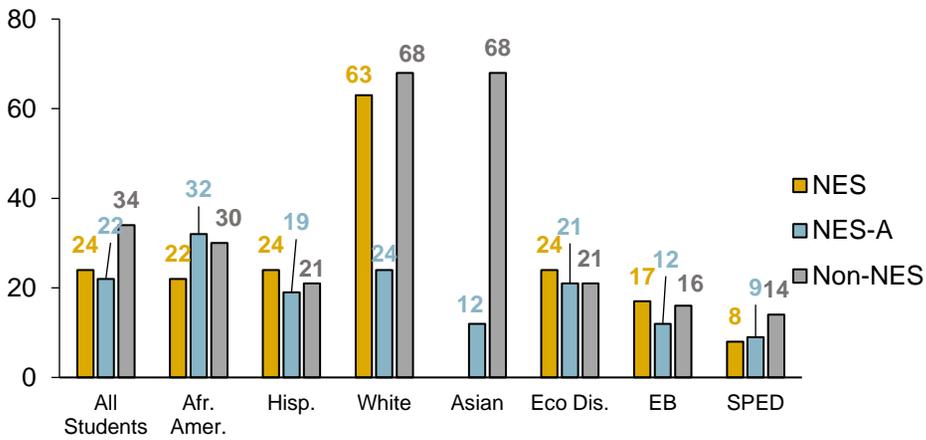
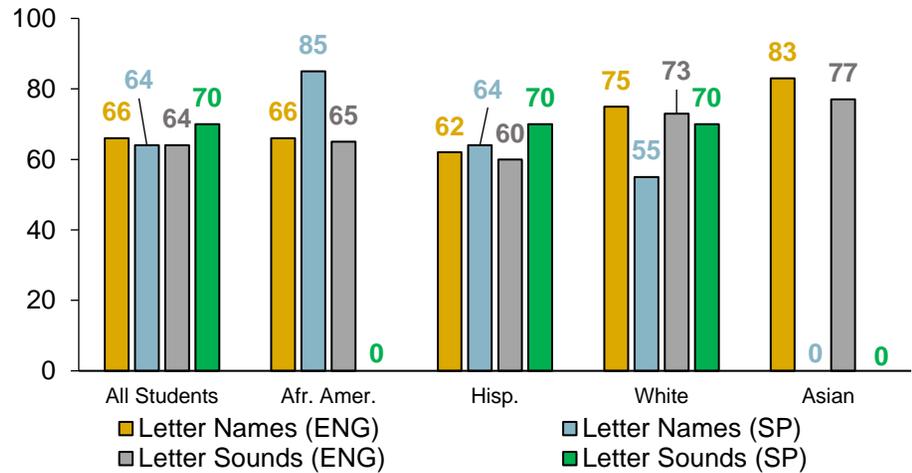
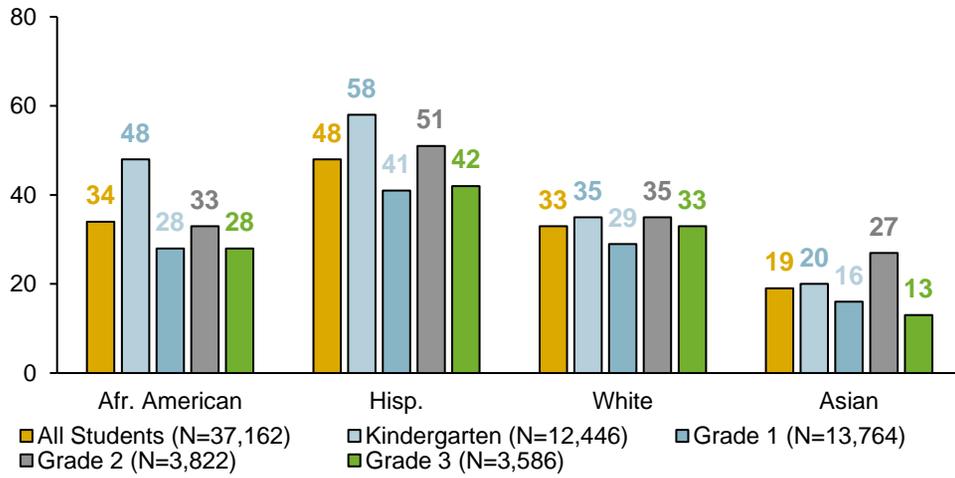


Figure 11. CIRCLE PK-3 & PK-4 Met Proficiency for Reading, MOY



March 2024 Goal Progress Monitoring Report—Goal Progress Measure 1.2 & 2.2

Figure 12. DIBELS/LECTURA Met Proficiency, MOY



March 2024 Goal Progress Monitoring Report—Goal Progress Measure 1.2 & 2.2

Goal Progress Measure 1.2 Action Steps:

While the leadership team’s arrival in the summer did not allow time for more comprehensive changes, many steps have already been taken to improve third-grade reading. Most significantly, HISD has:

- Expanded the Amplify curriculum to the 85 NES/A schools and 108 other schools.
- Implemented an additional “Science of Reading” course in grades 2 through 6 in all elementary and middle NES/A schools.
- Began implementation of DIBELS assessments in all elementary schools.
- Focused professional development on the improvement of the quality of instruction.
- Improved the quality of instruction significantly.
- Lowered the class size in Pre-K in the NES/A schools to 15 to 1.
- Added teacher assistants to the NES/A Pre-K classrooms.
- Expanded the number of Pre-K seats by 790 since the beginning of the year.
- Improved processes to expand access to Pre-K seats.

For the **2024-2025** school year, HISD will:

- **Science of Reading**
 - Ensure all elementary and middle schools that have a C, D, or F rating are using an approved “science of reading” curriculum and provide lesson-planning support.
 - Provide professional development to all elementary and middle schools to use the curriculum effectively.
 - Expand the number of NES schools and provide “science of reading” courses in those new elementary and middle schools.
 - Prepare non-NES schools for transition to science of reading curriculum in the 2025-2026 school year.
 - Train all elementary reading or ELA teachers in grades K through 4 on how to conduct DIBELS assessments and how to progress monitor with DIBELS.
- **Quality of Instruction**
 - Continue to provide strong professional development around improving the quality of instruction.
 - Conduct mandatory PD on literacy for all elementary reading or ELA teachers (Pre-K through 5).
 - Provide strong lesson-planning and curricular supports for all teachers across the District.
 - Create a Pre-K instructional support team to help principals improve the quality of instruction in the Pre-K classrooms of the NES schools.
- **Pre-K Access**
 - Maintain low student to adult ratio in the NES Pre-K classes and Early Childhood Centers by adding more teacher assistants.
 - Expand the number of Pre-K students by 500 by August 2024 and by another 300 by August 2025.

March 2024 Goal Progress Monitoring Report—Goal Progress Measure 1.2 & 2.2

Goal 2

The percent of 3rd grade students in Houston ISD earning Meets Grade Level on the STAAR math test will increase from 38% in June 2023 to 53% in June 2028.

Goal Progress Measure 2.2

The percentage of 3rd grade students attending an NES or NES-A campuses projected at Meets GL on NWEA MAP in math will increase from 24% in May 2024 to 44% in May 2028.

BACKGROUND

Mirroring Goal 1, the district is also using NWEA MAP to progress monitor the second board goal in math.

According to the Beginning-of-Year (BOY) data, it is projected that 12% of the district’s third-grade students are at or above the Meets Grade Level standard at NES/A campuses, as defined by the state. Currently, Middle-of-Year (MOY) data projected that 21% of the district’s third-grade students at NES/A campuses are at or above the Meets Grade Level standard, as defined by the state. The district estimates that 24% of 3rd grade students at NES/A schools will score at or above meets grade level standard at End-of-Year (EOY), 2023-2024.

In alignment with Goal 2, the district aims to achieve a minimum growth of 20 percentage points during this time frame. This growth target is set to meet the community’s vision for Houston ISD.

On Track

Figure 13. NWEA MAP 3rd Grade NES/A Students Meets Grade Level in Math (GPM 2.2)

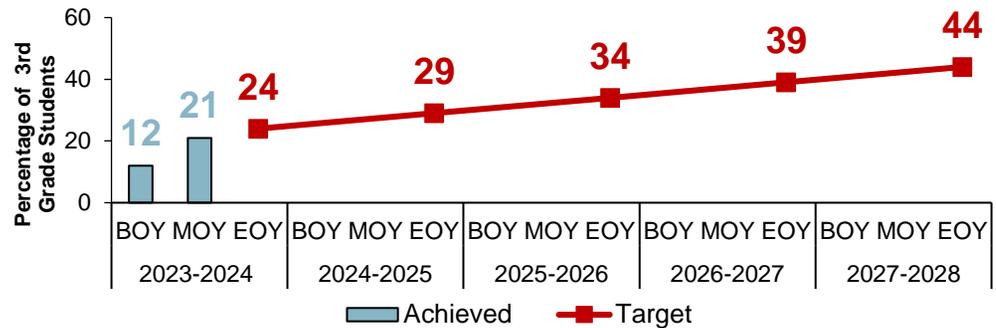
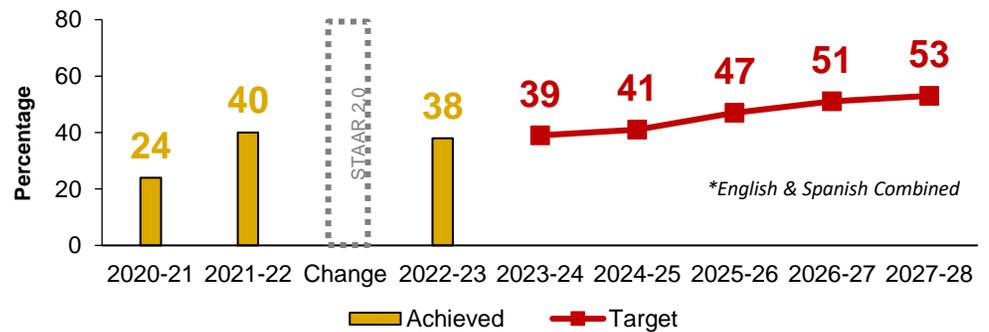


Figure 14. 3rd Grade Students Meets Grade Level in STAAR Math (Goal 2)



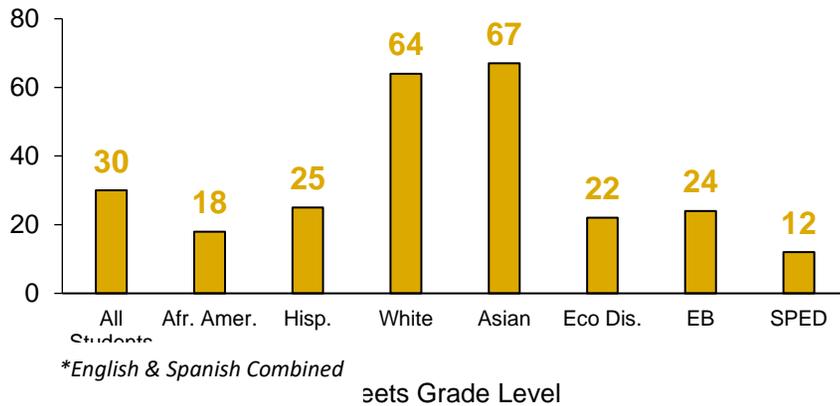
March 2024 Goal Progress Monitoring Report—Goal Progress Measure 1.2 & 2.2

Table 2. NWEA MAP Math 3rd Grade Target & Growth by Group (NES/A Campuses)

Student Group	22-23 BOY	22-23 MOY	23-24 EOY Target	Needed Growth
All Students	12	21	24	+3% pt.
Econ. Dis.	12	21	24	+3% pt.
SWDs	4	8	11	+3% pt.
EBs	11	20	23	+3% pt.
Afr. Amer.	8	15	18	+3% pt.
Hisp.	14	24	27	+3% pt.
White	17	26	29	+3% pt.
Amer. Ind.	-	-	-	-
Asian	6	12	15	+3% pt.
Pac. Isl.	-	-	-	-
Two+	4	15	18	+3% pt.

Notes: Green shaded cells indicate “on-track” to meet goal targets.
Dash indicates data is masked due to small numbers (<5).

Figure 15. MOY NWEA MAP Math 3rd Grade Meets Grade Level All Campuses



SUPERINTENDENT EVALUATION OF PERFORMANCE

- Description of Data**

Similar to the NWEA MAP reading data, the math data reflect the low proficiency of our students in math. The Middle-of-Year (MOY) elementary math data shows only 21% of the students being on-track to meet proficiency targets. Our pre-COVID math scores on STAAR were low, and we have not returned to that low level. [Keep in mind the earlier admonition to use comparison data with caution until we have a couple of years of data.]

The data for *Third Grade Meets Grade Level in Math* also shows a large achievement gap between our Black and White students (18% meets grade level for Black students and 64% meets grade level for White students). A similar gap in math proficiency exists between Black students in the NES/A schools (15%) and their White peers in Non-NES schools (66%). Similar gaps exist between Hispanic students (25%) and White students (64%) and between Hispanic students in NES/A schools (24%) and White students in Non-NES schools (66%).

These data confirm that the District needed to apply more resources to the NES/A schools and use an instructional model geared toward helping students narrow achievement gaps.

And again, some positive news from the NWEA MOY assessments is that there was significant growth from the beginning of the year in the percentage of students meeting grade level.

- Root Cause Analysis**

In the case of third-grade math there are two root causes for our students’ low proficiency over many years:

March 2024 Goal Progress Monitoring Report—Goal Progress Measure 1.2 & 2.2

- **High-quality instructional materials**

The movement in the state and country around high-quality instructional materials is warranted. The schools in HISD have had a great deal of autonomy without accountability for raising student achievement. There are dozens of different math curricula in the District and not all of them are rigorous or aligned with the Texas Essential Knowledge and Skills. The District only began to pilot TEA-approved math curricula in the 2022-2023 school year.

- **The Quality of Instruction**

The quality of instruction is the leading indicator of overall academic achievement, but there has been very little attention paid to the quality of instruction within HISD in the past. Judging by thousands of spot observations, our instruction in math needs significant improvement.

Supplemental Data:

The CIRCLE assessment for Pre-K3 and Pre-K4 will help inform teachers' understanding of early math proficiency. The data provide progress monitoring metrics that will enable teachers and schools to adjust instruction and supports to help accomplish Goal Progress Measure 2.2. An analysis of the NWEA MAP math assessments in grades 3 through 8 will also provide information about the District's system of supports to improve the quality of instruction and to provide high-quality instructional materials. These systems impact the two root causes for third grade NWEA math scores and thus will impact Goal Progress Measure 2.2.

We provide the following supplemental data:

- 3rd grade math Met Expected Growth by student group (NWEA MAP)
- 3rd grade math Met Expected Growth by NES, NES-A, and Non-NES (NWEA MAP)
- Elementary math Met Expected Growth by student group (NWEA MAP)
- Elementary math Met Expected Growth by NES, NES-A, and Non-NES (NWEA MAP)
- 2nd Math Met Expected Growth, NES/A (NWEA MAP)
- Grades 3-8 Meets Math for NES/A (English and Spanish combined)(NWEA MAP)
- Grades 3-8 Meets Math for all campuses (English and Spanish combined)(NWEA MAP)
- 3rd grade Meets Grade Level Math by NES, NES-A, and Non-NES (NWEA MAP)
- Circle Met Proficiency for Math
- PowerPoint of NWEA MOY Results

March 2024 Goal Progress Monitoring Report—Goal Progress Measure 1.2 & 2.2

Figure 16. 3rd Grade Math Met Expected Growth by Student Group (NWEA MAP)

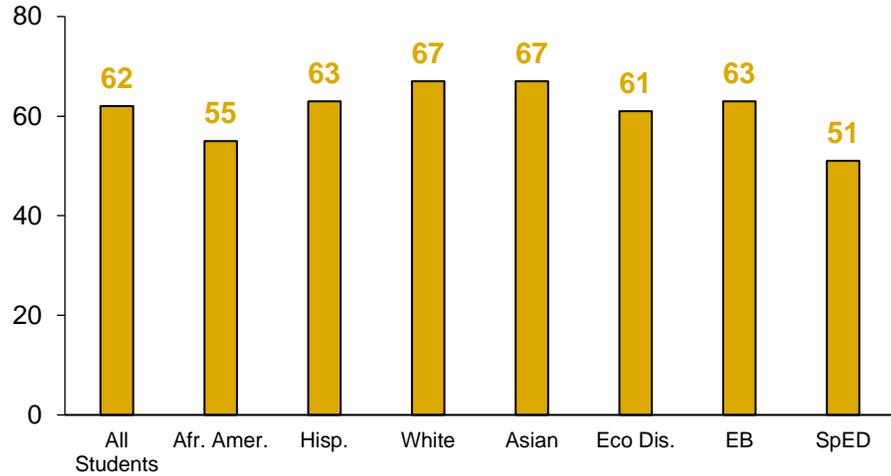


Figure 17. 3rd Grade Math Met Expected Growth by Student Group (NWEA MAP)

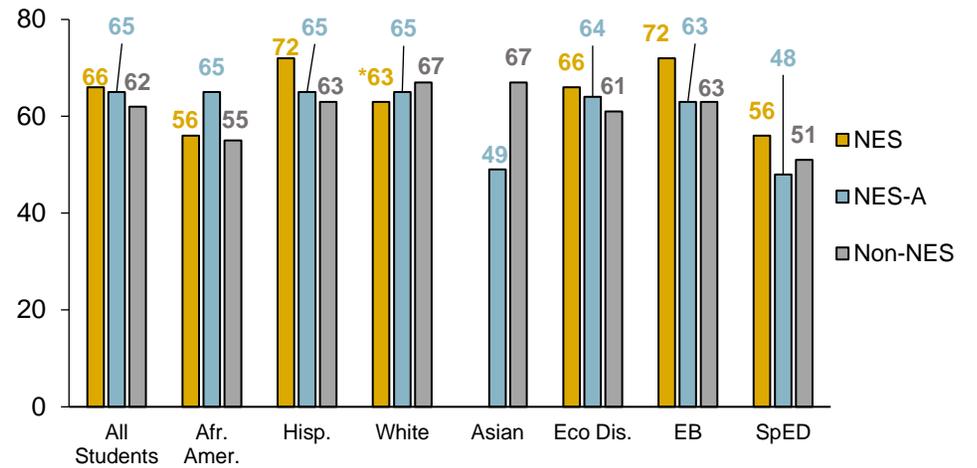


Figure 18. Elementary Math Met Expected Growth by Student Group (NWEA MAP)

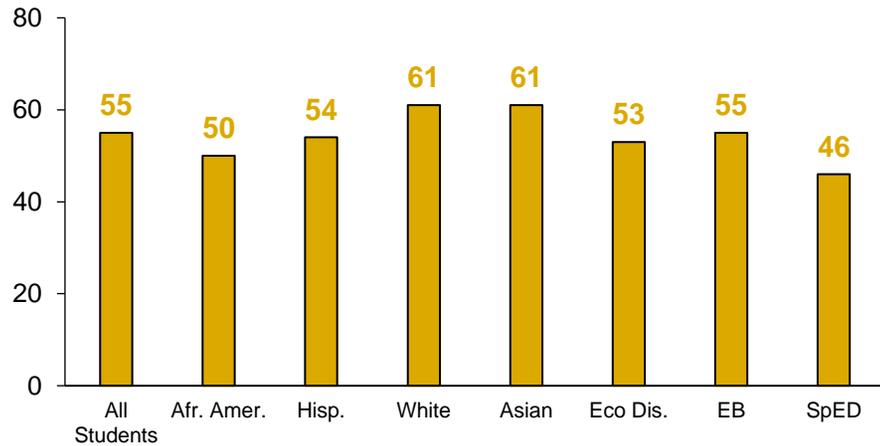
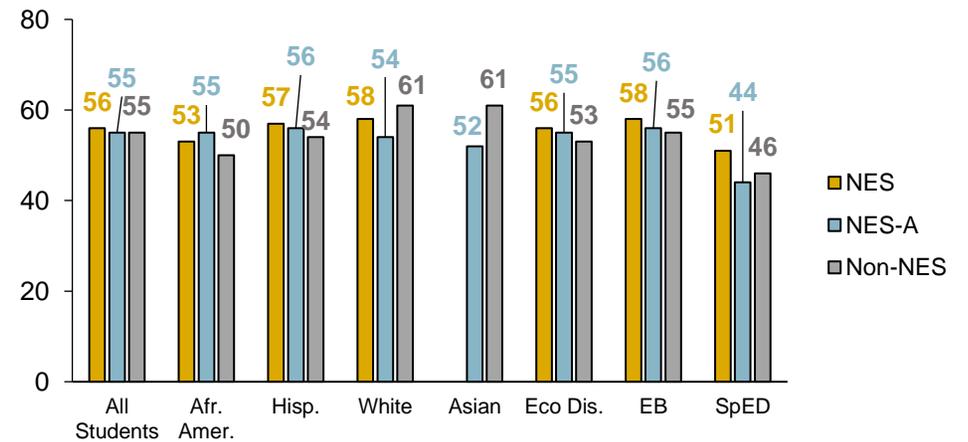


Figure 19. Elementary Math Met Expected Growth by NES Status (NWEA MAP)



* Student groups contain <25 students

March 2024 Goal Progress Monitoring Report—Goal Progress Measure 1.2 & 2.2

Figure 20. NWEA MAP Math Met Expected Growth MOY, Grade 2 (NES/A)

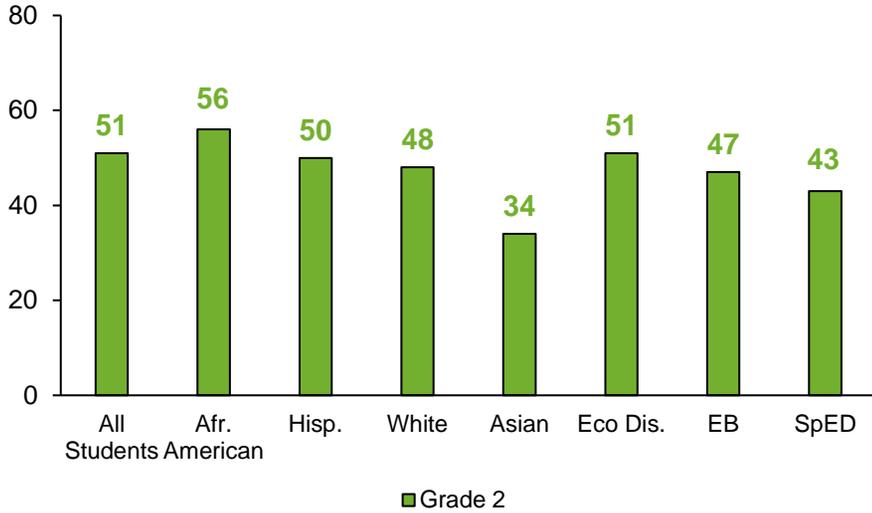


Figure 21. NWEA MAP Math Meets Grade Level Grades 3-8, MOY (NES/A)

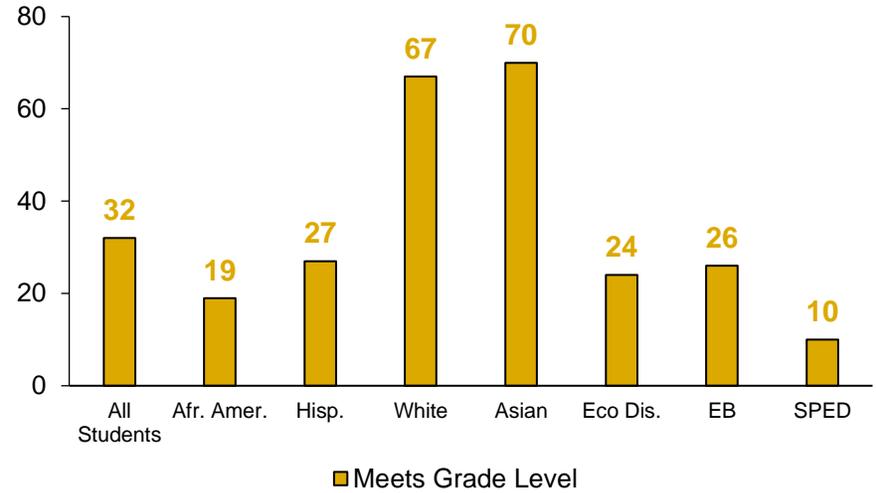


Figure 22. NWEA MAP Math Meets GL Grades 3-8, MOY (NES/A)

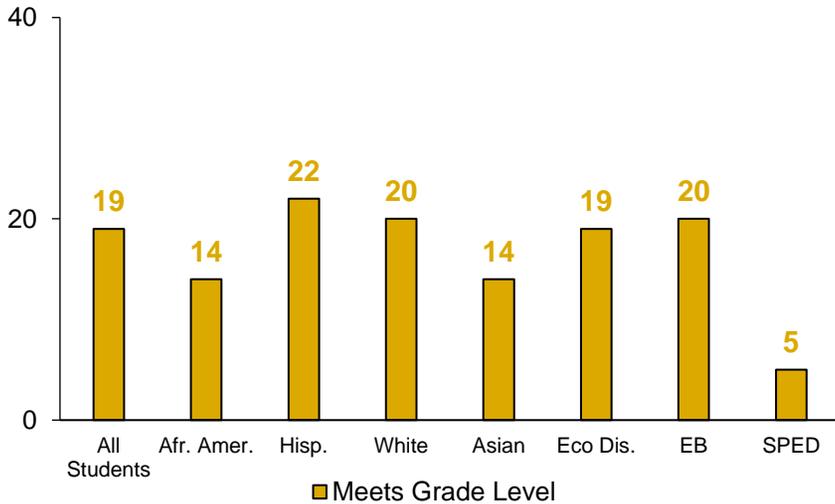
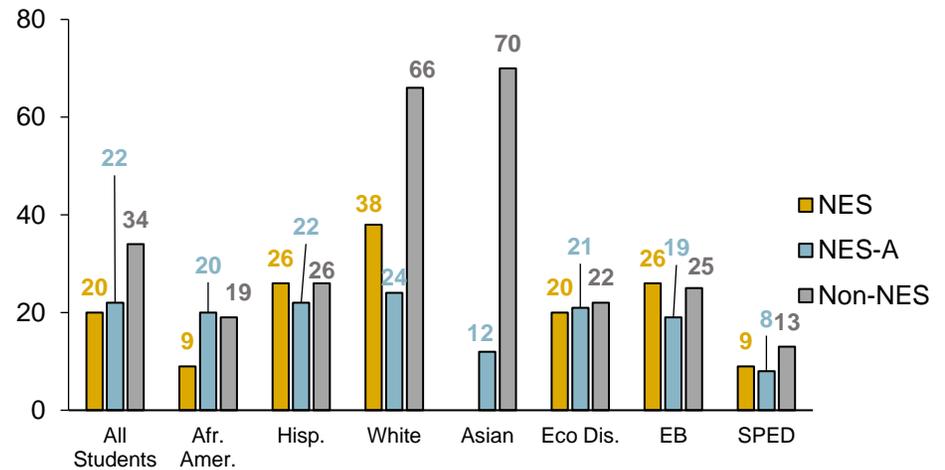
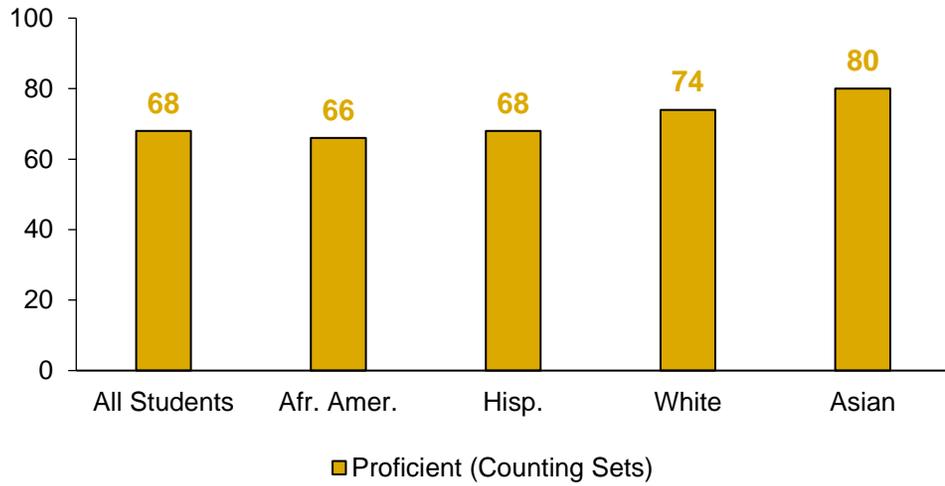


Figure 23. NWEA MAP 3rd Grade Students Meets Grade Level by NES Status



March 2024 Goal Progress Monitoring Report—Goal Progress Measure 1.2 & 2.2

Figure 24. CIRCLE PK-3 & PK-4 Met Proficiency for Math, MOY



March 2024 Goal Progress Monitoring Report—Goal Progress Measure 1.2 & 2.2

Goal Progress Measure 2.2 Action Steps:

While the leadership team's arrival in the summer did not allow time for more comprehensive changes, many steps have already been taken to improve third-grade math. Most significantly, HISD has:

- Created curriculum maps that are more tightly aligned with the Texas Essential Knowledge and Skills in math.
- Expanded the Eureka and Carnegie math curricula to the 85 NES/A schools and 117 other schools.
- Designed highly differentiated math lessons for use in the 85 NES/A schools; these lessons are also focused on math concepts, story problems, and real-world scenarios.
- Focused professional development on the improvement of the quality of instruction.
- Improved the quality of instruction significantly.

For the **2024-2025** school year, HISD will:

- **High-quality instructional materials**
 - Ensure all F, D, and C-rated campuses are using an approved math curriculum that qualifies as HQIM.
 - Provide professional development to all F, D, and C-rated campuses to use the curriculum effectively.
 - Expand the number of NES schools and provide HQIM to those new schools.
 - Prepare non-NES schools for transition to HQIM in the 2025-2026 school year.
- **Quality of Instruction**
 - Provide aligned curriculum maps to all math teachers across the District.
 - Continue to provide strong professional development around improving the quality of instruction.
 - Provide strong lesson-planning and curricular supports for all teachers across the District.
 - Support principals in improving the quality of instruction across the board and including math instruction.
 - Improve the quality of instruction significantly.



3/21/2024

3.

Office of the Superintendent of Schools

Office of Finance and Operations

Approval Of The March Budget Amendment

A report on the status of the 2023-2024 budget has been completed. This report reflects budget amendments that require approval by the Houston Independent School District (HISD) School Board in accordance with state guidelines, as well as budget-neutral adjustments made by schools and departments for ratification by the board. Although this update reflects all known changes and recommendations, additional changes may be needed. This item requests authority to make adjustments, if necessary, for the March Budget Amendment.

COST/FUNDING SOURCE(S): Adjustments to the budget will be appropriated as shown in the March Budget Amendment.

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the March Budget Amendment reflecting fiscal adjustments to estimated appropriations for fiscal year 2023-2024, effective March 22, 2024.

HOUSTON INDEPENDENT SCHOOL DISTRICT
GENERAL FUND
BUDGET AMENDMENT FISCAL YEAR 2023-2024 (as adjusted)
March 21, 2024

ESTIMATED REVENUES	Adopted Budget July 1, 2023		Current Budget		March Budget Amendment		Budget Neutral
Local sources	\$ 1,935,628,316	88.2%	1,671,840,298	86.2%	1,671,840,298	86.2%	-
State sources	196,658,385	9.0%	205,590,595	10.6%	205,590,595	10.6%	-
Federal sources	62,538,142	2.8%	62,538,142	3.2%	62,538,142	3.2%	-
Total estimated revenues	\$ 2,194,824,843	100.0%	1,939,969,035	100.0%	1,939,969,035	100.0%	-
APPROPRIATIONS							
11 Instruction	\$ 1,137,458,757	47.8%	1,197,656,405	54.2%	1,190,707,130	53.9%	(6,949,274)
12 Instructional resources and media services	20,575,943	0.9%	17,426,317	0.8%	15,024,946	0.7%	(2,401,371)
13 Curriculum and Instructional Staff Development	27,569,001	1.2%	27,052,799	1.2%	22,156,669	1.0%	(4,896,130)
21 Instructional leadership	30,977,071	1.3%	36,579,511	1.7%	50,548,230	2.3%	13,968,719
23 School leadership	174,941,609	7.4%	180,686,888	8.2%	180,395,029	8.2%	(291,859)
31 Guidance, counseling and evaluation services	79,520,172	3.3%	68,243,875	3.1%	69,059,904	3.1%	816,029
32 Social work services	8,382,235	0.4%	8,033,747	0.4%	6,315,087	0.3%	(1,718,660)
33 Health services	25,650,688	1.1%	25,841,863	1.2%	26,996,641	1.2%	1,154,778
34 Student transportation	53,505,616	2.3%	62,972,784	2.8%	60,799,302	2.8%	(2,173,482)
35 Food services	136,117	0.0%	114,332	0.0%	178,161	0.0%	63,829
36 Co-Curricular/extracurricular activities	19,521,086	0.8%	28,482,830	1.3%	29,111,361	1.3%	628,531
41 General administration	50,002,399	2.1%	55,517,520	2.5%	56,230,177	2.5%	712,657
51 Plant maintenance and operations	233,833,447	9.8%	233,273,341	10.6%	234,876,095	10.6%	1,602,753
52 Security and monitoring services	30,601,520	1.3%	31,064,300	1.4%	32,509,651	1.5%	1,445,351
53 Data processing services	61,307,083	2.6%	74,681,664	3.4%	72,867,909	3.3%	(1,813,755)
61 Community services	2,030,863	0.1%	12,078,242	0.5%	11,318,040	0.5%	(760,202)
71 Debt Service	-	0.0%	5,130,350	0.2%	5,220,350	0.2%	90,000
81 Facilities acquisition and construction	-	0.0%	9,329,192	0.4%	9,851,276	0.4%	522,085
91 Contracted Instructional Services Between Public Schools	326,539,245	13.7%	41,868,578	1.9%	41,868,578	1.9%	-
95 Juvenile justice alternative education programs	792,000	0.0%	792,000	0.0%	792,000	0.0%	-
97 Tax reinvestment zone payments	77,304,451	3.3%	77,304,451	3.5%	77,304,451	3.5%	-
99 Tax appraisal and collection	16,501,316	0.7%	16,501,457	0.7%	16,501,457	0.7%	-
Total estimated appropriations	\$ 2,377,150,619	100.0%	2,210,632,443	100.0%	2,210,632,443	100.0%	(0)
OTHER FINANCING SOURCES (USES)							
Transfers-in	\$ 30,000,000		30,000,000		30,000,000		-
Proceeds from right to use SBITA	-		-		-		-
Transfers-out	(16,213,650)		(16,213,650)		(16,213,650)		-
Total other financing sources (uses)	\$ 13,786,350		13,786,350		13,786,350		-
Excess (deficiency) of estimated revenues over (under) appropriations	\$ (168,539,426)		(256,877,058)		(256,877,058)		0
Beginning Fund Balance July 1, 2023	\$ 1,120,551,047		1,127,068,920		1,127,068,920		
Projected Ending Fund Balance June 30, 2024	\$ 1,022,011,621		870,191,862		870,191,862		

Note:
As we continue to right size and reorganize, we are moving money between function codes to be compliant with TEA accounting regulations.
As an example, we are moving a little under \$14 million into function code 21 instructional leadership from function code 11 Instruction (\$7M), function code 12 instructional resources and media (\$2M), and function code 13 Curriculum and Instructional Staff Development (\$5M). Please note that in all the changes moving money between function codes, there is no change to the fund balance.



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

3/21/2024

4.

Office of the School Board

Reappointment Of A Houston Independent School District Representative To The Tax Increment Reinvestment Zone 1 Board Of Directors

The Houston Independent School District (HISD) participates in tax increment reinvestment zones (TIRZ) with the City of Houston. As a participant, HISD is entitled to appoint a representative to the board of directors of each zone, upon the preceding director's term expiration.

This agenda item is to authorize reappointment of the following representative as indicated below:

- Michael Roa - TIRZ 1 (St. George Place): This reappointment is an extension through December 31, 2024.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the reappointment of a representative to the TIRZ 1 board of directors as listed above, effective March 22, 2024.



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

3/21/2024

5.

Office of the Superintendent of Schools

Office of Legal Services

Approval Of Proposed Revisions To Board Policy FEA(LOCAL), *Compulsory Attendance*-Second Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy FEA(LOCAL), *Compulsory Attendance*, for compatibility with the approved *District of Innovation Plan*, and to include changes recommended by the Texas Association of School Boards.

A copy of FEA(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board approves the proposed revisions to Board Policy FEA (LOCAL), *Compulsory Attendance*, on second reading, effective March 22, 2024.

**Enforcing
Compulsory
Attendance**

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

**Students Aged 19
and Over**

A student who voluntarily enrolls in or attends school after the student's 19th birthday shall attend school until the end of the school year.

A student who is at least 19 years old and is voluntarily enrolled in or attending school when the student accumulates more than five unexcused absences in a semester may be withdrawn. In such cases, enrollment may be revoked for the remainder of the school year, except that the District may not revoke enrollment on a day on which the student is physically present at school.

A student who is withdrawn from school under this provision shall be considered a dropout for accountability purposes unless the student returns to school during the school-start window the following fall.

Excused Absences

In addition to excused absences required by law, the District shall excuse absences for the following purposes. A student shall be required to submit verification of these absences in accordance with administrative regulations.

Postsecondary
Higher Education
Visits

The District shall excuse a student during a student's junior and senior year for the student to visit institutes of higher education, trade schools, or military institutions. By virtue of the *District of Innovation Plan* adopted by the School Board on December 14, 2023, the District is exempted from Texas Education Code 25.087(b-2) and has the flexibility to excuse more than two absences and to excuse visits to both trade schools and military institutions. ~~for up to two days during the student's junior year and up to two days during the student's senior year to visit an accredited institution of higher education to determine the student's interest in attending the institution of higher education.~~

Career Investigation

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit a professional's workplace for purposes of exploring the student's interest in pursuing a career in that professional's field.

Military Dependents

The District shall excuse a student for up to five days, whose parent, step-parent, or guardian is an active duty member of the armed forces, and has been called to duty for, is on leave from, or immediately returned from continuous deployment of at least four months, to visit with the student's parent, step-parent, or guardian.

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LOCAL)

Armed Services
Enlistment

The District shall excuse a student 17 years of age or older for up to four days during the student's enrollment in high school for activities related to pursuing enlistment in a branch of the U.S. Armed Services or Texas National Guard.

Early Voting or
Election Clerk

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk.

Learner's or Driver's
License

The District shall excuse a student 15 years of age or older for one day during the student's enrollment in high school for each of the following:

- Visiting a driver's license office to obtain a learner license; or
- Visiting a driver's license office to obtain a driver's license.

[For extracurricular activity absences, see FM.]

**Withdrawal for
Students Whose
Whereabouts Are
Unknown**

The District may initiate withdrawal of a student under the age of 19 whose whereabouts can no longer be determined under the following conditions:

1. The student has been absent ~~ten~~10 consecutive school days; and
2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

An Admission, Review, Dismissal/Individualized Education Program (ARD/IEP) Committee meeting is required for students with disabilities who are being considered for withdrawal from school because the student's whereabouts are unknown. The ARD/IEP committee should undertake additional efforts to locate the student. If the student cannot be located after these additional efforts, the District may initiate withdrawal of the student.

If students with disabilities have been absent ~~ten~~10 consecutive school days, the ARD/IEP Committee shall meet and determine whether an evaluation or re-evaluation is needed and revise the IEP to include strategies to target chronic absences. If the interventions developed by the ARD/IEP committee and truancy prevention measures fail to meaningfully address the student's conduct, the student may be referred to truancy court. Each referral to truancy court must specify whether the student is eligible for or receives special education services and must be accompanied by a statement from the student's school certifying that the school applied the truancy prevention measures, including the holding of an ARD/IEP committee meeting, and the measures failed to meaningfully address the student's school attendance.

**Students Attending
Homeschools**

Students who are homeschooled are exempt from the compulsory attendance law to the same extent as students enrolled in private schools.

Adequate documentation of homeschooling for withdrawal shall consist of either a statement of withdrawal in accordance with FD(LOCAL) indicating the date homeschooling began, or a signed and dated letter from a parent or guardian indicating that the child is being homeschooled and the date the homeschooling began.

The District may request from a parent or guardian a letter of assurance that a child is being educated using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

Enforcing
Compulsory
Attendance

If a parent or guardian refuses to submit a requested statement or letter, or if the District has evidence that a school-aged child is not being homeschooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.



3/21/2024

6.

Office of the Superintendent of Schools

Office of Finance and Operations

Approval Of Proposed Deletion Of Board Policy CLA(LOCAL), *Building, Grounds, And Equipment Management: Security*, And Proposed Establishment Of Board Policy CSA (LOCAL), *Facility Standards: Safety And Security-First Reading*

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves deletion of Board Policy CLA(LOCAL), *Building, Grounds, And Equipment Management: Security*, and establishment of Board Policy CSA(LOCAL), *Facility Standards: Safety And Security*, as recommended by the Texas Association of School Boards and the administration. These changes bring the information from CLA(LOCAL) together with new content to comply with the education commissioner's safety rules for facilities and to reflect the establishment of CSA(LEGAL).

Copies of CLA(LOCAL) and CSA(LOCAL) showing the proposed deletion and establishment are attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES ESTABLISH AND DELETE BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed deletion of Board Policy CLA (LOCAL), *Building, Grounds, And Equipment Management: Security*, and establishment of Board Policy CSA(LOCAL), *Facility Standards: Safety And Security*, on first reading, effective March 22, 2024.

~~BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT
SECURITY~~

CLA
(LOCAL)

SECURITY	The Superintendent or designee shall develop and implement procedures designed to ensure the security of all school property. Security includes maintenance of a safe building, protection from fire hazards and faulty equipment, and safe practices in the use of electrical, plumbing, and heating equipment.
BUILDING CHECKS	The Superintendent or designee shall ensure that buildings are inspected regularly.
KEY CONTROL	The security of school-owned buildings and properties shall be maintained at all times. Locks and other security devices shall be maintained in proper working order. A system to account for all keys at each campus and safeguard against entrance by unauthorized persons shall be established.
DAMAGE REPORT	Damage of any nature to school property, whether willful or otherwise, shall be reported upon detection to the principal, who shall then report to the Superintendent or designee. The name(s) of the person or persons responsible will be submitted if known. Any break-ins shall be reported without delay to the principal whether damage is noted or not. For additional information regarding security and damage reports, see the <i>Finance Procedures Manual</i>.

Security

The Superintendent shall develop and implement procedures designed to ensure the security of all District property. Security includes maintenance of a safe building, protection from fire hazards and faulty equipment, and safe practices in the use of electrical, plumbing, and heating equipment.

Building Checks

The Superintendent shall ensure that buildings are inspected regularly.

Key Control

The security of District-owned buildings and properties shall be maintained at all times. Locks and other security devices shall be maintained in proper working order. A system to account for all keys at each facility and safeguard against entrance by unauthorized persons shall be established.

Damage Report

Damage of any nature to District property, whether willful or otherwise, shall be reported upon detection to the campus/building principal, Facilities Department, and division executive director, who shall then report to the Superintendent or designee and the Houston Independent School District (HISD) Police Department. The name or names of the person or persons responsible shall be submitted if known. Any break-ins shall be reported without delay to the campus/building principal, HISD Police Department, and Facilities Department whether damage is noted or not.

For additional information regarding security and damage reports, see the *Finance Procedures Manual*.

Building Access Control

Audits of building access control shall include weekly inspections of instructional facilities during school hours to certify all exterior doors are, by default, set to closed, latched, and locked status and cannot be opened from the outside without a key.

The Superintendent shall ensure that the findings of the weekly inspections are:

1. Reported to the District safety and security committee; and
2. Reported to the campus/building principal or lead administrator of the instructional facility to ensure awareness of any deficiencies identified.

The campus/building principal or lead administrator shall assign appropriate staff to take action to reduce the likelihood of similar deficiencies in the future.

The results of the weekly reports shall be kept for review as part of the required safety and security audit.

The District's building access control procedures shall not be interpreted as discouraging parents or guardians who have been

properly verified as authorized visitors from visiting their student's campus. [See GKC]



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

3/21/2024

7.

Office of the Superintendent of Schools

Office of Information Technology

Approval Of Proposed Revisions To Board Policy CQB(LOCAL), *Technology Resources: Cybersecurity*-First Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy CQB(LOCAL), *Technology Resources: Cybersecurity*, to include changes recommended by the Texas Association of School Boards and the administration to comply with requirements of Texas Senate Bill (SB) 271.

A copy of CQB(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to Board Policy CQB (LOCAL), *Technology Resources: Cybersecurity*, on first reading, effective March 22, 2024.

Plan The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.

Coordinator The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency in cybersecurity matters.

Training The Board delegates to the Superintendent the authority to:

1. Determine the cybersecurity training program to be used in the District;
2. Verify and report compliance with training requirements in accordance with guidance from the Department of Information Resources; and
3. Remove access to the District's computer systems and databases for noncompliance with training requirements as appropriate.

The District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.

Security Breach Notifications Upon discovering or receiving notification of a breach of system security, [or a security incident, as defined by law](#), the District shall disclose the breach [or incident](#) to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:

1. Written notice.
2. Email, if the District has email addresses for the affected persons.
3. Conspicuous posting on the District's websites.
4. Publication through broadcast media.

The District shall disclose a breach [or incident](#) involving sensitive, protected, or confidential student information as required by law.



3/21/2024

8.

Office of the Superintendent of Schools

Office of Human Resources

Approval Of Proposed Revisions To Board Policy DFE(LOCAL), *Termination Of Employment: Resignation*-First Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy DFE(LOCAL), *Termination Of Employment: Resignation*, to reflect current department and position titles and to replace the phrase “and executive officers in the Office of Talent” with “or other person designated by Board action.” A board agenda item will be presented each year for the board to approve a list of designees who can accept resignations from contract employees.

A copy of DFE(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to Board Policy DFE (LOCAL), *Termination Of Employment: Resignation*, on first reading, effective March 22, 2024.

TERMINATION OF EMPLOYMENT
RESIGNATION

DFE
(LOCAL)

General Requirements

All resignations shall be submitted electronically via the District's online *Voluntary Separation Form*. Written submissions will be accepted at the discretion of the chief ~~talent~~ human resources officer. Each electronic submission shall be directed to one of the individuals authorized by this policy to receive resignations. The employee shall give reasonable notice and shall include in the submission a statement of the reason(s) for resigning. A prepaid certified or registered letter of resignation shall be considered submitted upon mailing.

At-Will Employees

The Superintendent or designee shall be authorized to accept the resignation of an at-will employee at any time.

Contract Employees

The Superintendent, chief ~~talent~~ human resources officer, ~~and executive officers in the Office of Talent~~ or other person designated by Board action shall be authorized to receive a contract employee's resignation effective at the end of the school year or submitted after the last day of the school year and before the penalty-free resignation date. Such a resignation, properly submitted electronically through the Voluntary Separation Form, requires no further action by the District and is accepted upon receipt.

The Superintendent, chief ~~talent~~ human resources officer, ~~and executive officers in the Office of Talent~~ or other person designated by Board action shall be authorized to receive and accept a contract employee's resignation submitted or effective at any other time. The authorized receiver shall either accept the resignation or submit the matter to the Board in order to pursue sanctions allowed by law.

Withdrawal of Resignation

Once submitted, the resignation of an employee may not be withdrawn by the employee without consent of the Superintendent or designee.

Reemployment After Resignation

An employee who resigns and subsequently seeks reemployment in the District shall:

1. Be employed on a probationary basis in accordance with appropriate policies; [See DCA(LEGAL)]
2. Be placed on the salary schedule in accordance with the appropriate section of the *Compensation Manual* ~~approved by the Board~~;
3. Forfeit seniority and any unused accumulated local personal leave; and
4. Be subject to the personnel policies or any settlement agreements pertaining to the reemployment of former employees.

TERMINATION OF EMPLOYMENT
RESIGNATION

DFE
(LOCAL)

An employee who resigns or retires to avoid District-initiated termination or nonrenewal shall not be eligible for reemployment with the District. An employee who resigns after the District has initiated an investigation of alleged misconduct may be eligible for reemployment only after review and approval by the Office of ~~Talent~~ [Human Resources](#).



3/21/2024

9.

Office of the Superintendent of Schools

Office of Strategic Initiatives

Approval Of Proposed Revisions To Board Policy EHB(LOCAL), *Curriculum Design: Special Programs*-First Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy EHB(LOCAL), *Curriculum Design: Special Programs*, to include changes recommended by the Texas Association of School Boards and the administration to comply with requirements of Texas House Bill (HB) 3928.

A copy of EHB(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to Board Policy EHB (LOCAL), *Curriculum Design: Special Programs*, on first reading, effective March 22, 2024.

Dyslexia and Related Disorders

The District shall comply with all rules and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test students for dyslexia and related disorders.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.



3/21/2024

10.

Office of the Superintendent of Schools

Office of Strategic Initiatives

Approval Of Proposed Revisions To Board Policy EHBC(LOCAL), *Special Programs: Compensatory Services And Intensive Programs*, And Proposed Establishment Of Board Policy EHBCA(LOCAL), *Special Programs: Accelerated Instruction-First Reading*

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy EHBC(LOCAL), *Special Programs: Compensatory Services And Intensive Programs*, and establishment of Board Policy EHBCA(LOCAL), *Special Programs: Accelerated Instruction*, as recommended by the Texas Association of School Boards and the administration. These changes move information about accelerated instruction from EHBC (LOCAL) to EHBCA(LOCAL) to align with EHBCA(LEGAL) and update that information to comply with Texas House Bill (HB) 1416.

Copies of EHBC(LOCAL) and EHBCA(LOCAL) showing the proposed revisions and establishment are attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES ESTABLISH AND MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to Board Policy EHBC (LOCAL), *Special Programs: Compensatory Services And Intensive Programs*, and establishment of Board Policy EHBCA(LOCAL), *Special Programs: Accelerated Instruction*, on first reading, effective March 22, 2024.

~~Each student who has been identified as being at risk of dropping out of school, who is not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment shall be provided accelerated and/or compensatory educational services.~~

Accelerated Instruction

~~The District shall provide accelerated instruction in the applicable subject area in accordance with law if a student fails to perform satisfactorily on a state-mandated assessment in grades 3, 4, 5, 6, 7, or 8.~~

Accelerated Learning Committee

~~When a student fails to perform satisfactorily on a math or reading state-mandated assessment in grades 3, 5, or 8, an accelerated learning committee shall develop, not later than the start of the subsequent school year, a written educational plan in accordance with law. If a parent requests that the student be assigned to a particular teacher the following school year, the request shall be addressed in accordance with the District's administrative procedures.~~

~~A parent complaint about the content or implementation of the educational plan shall be filed in accordance with FNG.~~

Local Criteria

Students who are identified as dyslexic under general education shall also be eligible for compensatory services.

Accelerated instruction includes alternative programs and schools, student services, and extended day/extended year programs. A description of programs and services provided and a description of eligibility requirements are included in the District's State Compensatory Education Programs and Services Guide, which shall be updated annually.

Miscellaneous Requirements for Specific Subjects

~~Additional requirements pertaining to specified subjects and enhancements offered in conjunction with the regular instructional program may be imposed based on the following criteria:*~~

- ~~• National Assessment of Educational Progress scores~~
- ~~• State of Texas Assessments of Academic Readiness (STAAR) scores~~

~~*Settlement agreement C.A. No. 10444, *Delores Ross, et al., and United States of America*, and *Nick Estrada, et al. vs. Houston I.S.D.* regarding tutorial services, under authority of Education Code 21.103 and 19 Administrative Code Chapter 75, as existed on September 19, 1984.~~

Each student who has been identified as being at risk of dropping out of school, who is not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment shall be provided accelerated and/or compensatory educational services.

Accelerated Instruction

The District shall provide accelerated instruction in accordance with law if a student fails to perform satisfactorily on a state-mandated assessment.

Parent Request

If a student fails to perform satisfactorily on a state-mandated assessment, a parent's request that the student be assigned to a particular teacher the following school year shall be addressed in accordance with the District's administrative procedures.

Accelerated Education Plan

Appropriate District staff shall develop an accelerated education plan for a student who fails to perform satisfactorily on the same state-mandated assessment for two or more consecutive years.

A parent complaint about the content or implementation of the accelerated education plan shall be filed in accordance with FNG.

Miscellaneous Requirements for Specific Subjects

Additional requirements pertaining to specified subjects and enhancements offered in conjunction with the regular instructional program may be imposed based on the following criteria:*

- National Assessment of Educational Progress scores
- State of Texas Assessments of Academic Readiness (STAAR) scores

*Settlement agreement C.A. No. 10444, *Delores Ross, et al., and United States of America, and Nick Estrada, et al. vs. Houston I.S.D.* regarding tutorial services, under authority of Education Code 21.103 and 19 Administrative Code Chapter 75, as existed on September 19, 1984.



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

3/21/2024

11.

Office of the Superintendent of Schools

Office of Legal Services

Approval Of Proposed Revisions To Board Policy FFI(LOCAL), *Student Welfare: Freedom From Bullying*-First Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy FFI(LOCAL), *Student Welfare: Freedom from Bullying*, to include changes recommended by the Texas Association of School Boards and the administration to address the Minimum Standards for Bullying Prevention issued by the Texas Education Agency.

A copy of FFI(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to Board Policy FFI (LOCAL), *Student Welfare: Freedom from Bullying*, on first reading, effective March 22, 2024.

Note: This policy addresses bullying of District students. For purposes of this policy, the term bullying includes cyber-bullying.

For provisions regarding discrimination and harassment involving District students, see FFH. Note that FFI shall be used in conjunction with FFH for certain prohibited conduct. For reporting requirements related to child abuse and neglect, see FFG.

Bullying Prohibited

The District prohibits bullying, including cyberbullying, as defined by state law. Retaliation against anyone involved in the complaint process is a violation of District policy and is prohibited.

[See FFI(LEGAL), the Code of Student Conduct, CQ(LOCAL), CQ5(REGULATION), and CQ(EXHIBIT-B)]

Examples

Bullying of a student could occur by physical contact or through electronic means and may include hazing, threats, taunting, teasing, confinement, assault, demands for money, destruction of property, theft of valued possessions, name calling, rumor spreading, or ostracism.

Retaliation

The District prohibits retaliation by a student or District employee against any person who in good faith makes a report of bullying, serves as a witness, or participates in an investigation.

Examples

Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

Minimum Standards

In accordance with law, the Superintendent shall develop administrative procedures to ensure that minimum standards for bullying prevention are implemented.

False Claim

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding bullying shall be subject to appropriate disciplinary action.

Timely Reporting

Reports of bullying shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the District's ability to investigate and address the prohibited conduct.

Reporting Procedures

Student Report

To obtain assistance and intervention, any student who believes that he or she has experienced bullying or believes that another student has experienced bullying should immediately report the alleged acts to a teacher, school counselor, principal, or other District

	<p>employee. The Superintendent shall develop procedures allowing a student to anonymously report an alleged incident of bullying.</p>
Employee Report	<p>Any District employee who suspects or receives notice that a student or group of students has or may have experienced bullying shall immediately notify the principal or designee.</p>
Report Format	<p>A report may be made orally or in writing. The principal or designee shall reduce any oral reports to written form.</p>
<u>Periodic Monitoring</u>	<p><u>The Superintendent shall periodically monitor the reported counts of bullying incidents, with an awareness that declines in the count may represent not only improvements in the campus culture because bullying declines, but also declines in the campus culture because of a decline in openness to report incidents.</u></p>
Notice of Report	<p>When an allegation of bullying is reported, the principal or designee shall notify a parent of the alleged victim within 24 hours after the incident is reported. The principal or designee shall also notify a parent of the student alleged to have engaged in the conduct within a reasonable amount of time after the incident is reported.</p>
Prohibited Conduct	<p>The principal or designee shall determine whether the allegations in the report, if proven, would constitute prohibited conduct as defined by policy FFH, including dating violence and harassment or discrimination on the basis of race, color, religion, sex, gender, national origin, or disability. If so, the District shall proceed under policy FFH. If the allegations could constitute both prohibited conduct and bullying, the investigation under FFH shall include a determination on each type of conduct.</p>
Investigation of Report	<p>The principal or designee shall conduct an appropriate investigation based on the allegations in the report. The principal or designee shall promptly take interim action calculated to prevent bullying during the course of an investigation, if appropriate.</p>
Concluding the Investigation	<p>Absent extenuating circumstances, the investigation should be completed within ten District business days from the date of the initial report alleging bullying; however, the principal or designee shall take additional time if necessary to complete a thorough investigation.</p> <p>The principal or designee shall prepare a final, written report of the investigation. The report shall include a determination of whether bullying occurred, and if so, whether the victim used reasonable self-defense. A copy of the report shall be sent to the Superintendent or designee.</p>
Notice to Parents	

If an incident of bullying is confirmed, the principal or designee shall notify the parents of the victim and of the student who engaged in bullying within 24 hours.

District Action

Bullying

If the results of an investigation indicate that bullying occurred, the District shall promptly respond by taking appropriate disciplinary action in accordance with the District's Code of Student Conduct and may take corrective action reasonably calculated to address the conduct. The District may notify law enforcement in certain circumstances.

Discipline

A student who is a victim of bullying and who used reasonable self-defense in response to the bullying shall not be subject to disciplinary action.

The discipline of a student with a disability is subject to applicable state and federal law in addition to the Code of Student Conduct.

Corrective Action

Examples of corrective action may include a training program for the individuals involved in the complaint, a comprehensive education program for the school community, follow-up inquiries to determine whether any new incidents or any instances of retaliation have occurred, involving parents and students in efforts to identify problems and improve the school climate, increasing staff monitoring of areas where bullying has occurred, and reaffirming the District's policy against bullying.

Transfers

The principal or designee shall refer to FDB for transfer provisions.

Counseling

The principal or designee shall notify the victim, the student who engaged in bullying, and any students who witnessed the bullying of available counseling options.

Improper Conduct

If the investigation reveals improper conduct that did not rise to the level of prohibited conduct or bullying, the District may take action in accordance with the Code of Student Conduct or any other appropriate corrective action.

Confidentiality

To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation.

Appeal

A student who is dissatisfied with the outcome of the investigation may appeal through FNG(LOCAL), beginning at the appropriate level.

Records Retention

Retention of records shall be in accordance with CPC(LOCAL).

Access to Policy and Procedures

This policy and any accompanying procedures shall be distributed annually in the employee and student handbooks. Copies of the policy and procedures shall be posted on the District's website, to the extent practicable, and shall be readily available at each campus and the District's administrative offices.

Effective Date

~~This policy shall be effective as of the adoption date, August 10, 2018.~~



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

3/21/2024

12.

Office of the Superintendent of Schools

Office of Information Technology

Approval Of Proposed Revisions To Board Policy FL(LOCAL), *Student Records-First Reading*

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy FL(LOCAL), *Student Records*, to include changes recommended by the Texas Association of School Boards and the administration to comply with requirements of Texas House Bill (HB) 1416.

A copy of FL(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to Board Policy FL (LOCAL), *Student Records*, on first reading, effective March 22, 2024.

Comprehensive System

The Superintendent or designee shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

Cumulative Record

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where the student is currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission as required by law. [See CPC(LEGAL)]

Custodian of Records

The principal is custodian of all records for currently enrolled students. The Superintendent or designee is the custodian of records for students who have withdrawn or graduated. Those records can be accessed at the school site or at the administration office.

Types of Education Records

Student records at a minimum shall include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Withdrawal data, including student checkout sheets with leaver codes and documentation to support the codes assigned.
3. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
4. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
5. All documentation regarding a student's testing history and ~~any~~ accelerated instruction ~~received~~, including any ~~documentation of discussion or action by a grade placement committee or an accelerated learning committee convened~~ [education plan developed](#) for the student.
6. Health services records, including:
 - a. The results of any tuberculin tests required by the District.

- b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA(LEGAL)]
 - c. Immunization records. [See FFAB(LEGAL)]
7. Printed documentation to support data submitted electronically to the Public Education Information Management System (PEIMS), as defined in the PEIMS Data Standards.
8. Attendance records.
9. Student questionnaires.
10. Records of teacher, school counselor, or administrative conferences with the student or pertaining to the student.
11. Verified reports of serious or recurrent behavior patterns.
12. Copies of correspondence with parents and others concerned with the student.
13. Records transferred from other districts in which the student was enrolled.
14. Records pertaining to participation in extracurricular activities.
15. Information relating to student participation in special programs.
16. Records of fees assessed and paid.
17. Records pertaining to student and parent complaints.
18. Other records that may contribute to an understanding of the student.

Principals must designate where each record is kept and the person responsible for its maintenance, as part of the school's record management plan that will be submitted to and maintained by the Federal and State Compliance Department.

Access by Parents

The District shall make a student's records available to the student's parents, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requester's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in

the Superintendent's, principal's, or school counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of a parent, one copy of the record shall be provided at no charge.

A parent may continue to have access to their child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of postsecondary education. [See FL(LEGAL)]

**Access by School
Officials**

A school official shall be allowed access to student records if the official has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Board member, or agent of the District, including an attorney, a consultant, a contractor, a volunteer, a school resource officer [as defined in CKE(LEGAL)], and any outside service provider used by the District to perform institutional services.
2. An employee of a cooperative of which the District is a member or of a facility with which the District contracts for placement of students with disabilities.
3. A contractor retained by a cooperative of which the District is a member or by a facility with which the District contracts for placement of students with disabilities.
4. A parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing their tasks.
5. A person appointed to serve on a team to support the District's safe and supportive school program.

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when the official is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities;
3. Compiling statistical data;
4. Reviewing an education record to fulfill the official's professional responsibility; or
5. Investigating or evaluating programs.

**Transcripts and
Transfers of Records**

The District shall request transcripts from previously attended schools for students transferring into District schools; however, the ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

For purposes of a student's enrollment or transfer, the District or campus shall promptly forward in accordance with the timeline provided in law education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. [See FD(LEGAL), Required Documentation] The District may return an education record to the school identified as the source of the record.

**Records
Responsibility for
Students with
Disabilities**

The school principal shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students with disabilities.

A current listing of names and positions of persons who have access to records of students in special education is maintained at the campus.

**Procedure to Amend
Records**

Within 15 District business days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within ~~ten~~10 District business days after the request is received.

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall be given a full and fair opportunity to present evidence and, at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within ~~ten~~10 District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a

summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 District business days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

Directory Information

Directory information for District students has been classified into three separate categories:

1. Items for use only for school-sponsored purposes;
2. Items for use for nonschool-sponsored purposes; and
3. Items for all other purposes.

School-Sponsored Purposes

For the following school-sponsored purposes—all District publications and announcements—directory information shall include student name, electronic mail address, address, telephone listing, date and place of birth, photograph, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, awards received, and the most recent previous school attended by a student.

Nonschool-Sponsored Purposes

For the following nonschool-sponsored purposes:

1. Directory information of current and former students may be released upon request to publicly elected officials in Texas. Directory information released to publicly elected officials may include student name, electronic mail address, address, telephone listing, major field of study, participation in officially recognized activities and sports, dates of attendance, and the most recent previous school attended by a student.
2. Directory information of former students may be released upon request to alumni groups and student reunion committees. Directory information released to alumni groups and student reunion committees may include student name, electronic mail address, telephone listing, dates of attendance, and the most recent previous school attended by a student.

All Other Purposes

For all other purposes, directory information shall not be released.

Effective Date

~~This policy shall be effective as of the adoption date, August 26, 2022.~~



3/21/2024

13.

Office of the Superintendent of Schools

Office of Human Resources

Consideration And Approval Of Teach For America Contract For The 2024-2025, 2025-2026, And 2026-2027 School Years

In its mission statement, Teach for America (TFA) states that it “finds, develops, and supports equity-oriented leaders - individually and in teams - so they can transform education and expand opportunity with children, starting in the classroom.” TFA recruits outstanding recent college graduates from all backgrounds and career interests to commit to teach for two years in urban and rural public schools. TFA envisions a world where educators, policymakers, parents, and students are working together to ensure that their communities’ children have the foundation they need to learn, lead, thrive, and shape a better future for themselves and all of us. Beyond the two-year commitment in the classroom, TFA alumni bring strong leadership to all levels of school systems and every professional sector, addressing the extra challenges facing children growing up in low-income communities, building the capacity of schools and districts, and changing the prevailing ideology through their examples and advocacy.

TFA has placed corps members in Houston Independent School District (HISD) schools since 1991 and HISD is seeking approval to renew the partnership with TFA for the pre-service (summer) training and staffing of up to 200 TFA corps members for the 2024-2025, 2025-2026, and 2026-2027 school years. The annual premium rate for corps members is \$5,000 for teachers as defined by the agreement.

The amount indicated in this request is an estimate of the total premium cost of all corps members to be paid for by Human Resources annually. As the actual number of corps members and their content areas has not yet been determined, this serves as a maximum estimated amount only at the time of this item. There is no cost to the district if corps members are not selected for hire.

COST/FUNDING SOURCE(S): Up to \$1,000,000 annually, paid by Human Resources

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board authorizes the superintendent of schools or a designee to execute a contract under the terms provided above for Teach for America for the 2024-2025, 2025-2026, and 2026-2027 school years, effective March 22, 2024.



3/21/2024

14.

Office of the Superintendent of Schools

Office of Finance and Operations

Approval Of Vendor Awards for Purchases Which Cost \$1,000,000 Or More

The purpose of this item is to authorize vendor awards for purchases which cost \$1,000,000 or more. Pursuant to School Board policy, contracts for purchases which cost \$1,000,000 or more are submitted to the Houston Independent School District (HISD) School Board for approval before purchase orders and/or agreement letters are issued. The Purchasing Services Department, authorized by board policy, enters into purchase agreements for bid projects less than \$1,000,000. Contracts associated with a cooperative or intergovernmental interlocal agreement continue to need board approval.

When determining the successful bidder, consideration is given to the quality of the articles supplied, conformity with developed specifications, suitability to the requirements of the educational system, and delivery terms. All advertised bids comply with minority- and woman-owned business enterprise procedures. All contracts are negotiated and executed with the supplier(s) providing the best overall value for the district.

The attachment reflects the names of successful bidders and a description of the items to be purchased.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves vendor awards for purchases which cost \$1,000,000 or more, effective March 22, 2024

**Approval of Purchase \$1,000,000 or More
Recommended for 3/21/2024 Board Agenda**

Project Information	24-11-09 – RFP / Purchase of Small Engine Equipment & Repairs – (Bordelon) – (CFOO)
Project Description	The purpose of this project is to obtain lawnmowers, chainsaws, hedge trimmers, backpack blowers, and other products, tools, and services districtwide. Based on annual appropriations, the projected expenditure is not to exceed \$2,250,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from March 22, 2024, through March 21, 2025, with two automatic annual renewals, not to extend beyond March 21, 2027.
Amount not to Exceed (Project Term)	\$2,250,000

Recommended Vendor(s) for Approval	M/WBE Commitment
<u>Aztec Rental Center, Inc. #2</u>	<u>C-D</u>
<u>Lansdowne Moody Co., LP</u>	<u>C-D</u>
<u>Texas Power Equipment, Inc.</u>	<u>C-D</u>

**Approval of Purchase \$1,000,000 or More
Recommended for 3/21/2024 Board Agenda**

Project Information	24-12-06 – RFP / Dairy Products – (Cortez) – (CFOO)
Project Description	The purpose of this project is to obtain dairy products for the Nutrition Services Department. Based on annual appropriations, the projected expenditure is not to exceed \$60,000,000 for the duration of the project. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from July 1, 2024, through June 30, 2025, with four annual renewals, not to extend beyond June 30, 2029.
Amount not to Exceed (Project Term)	\$60,000,000

Recommended Vendor(s) for Approval	M/WBE Commitment
Dairy Farmers of America, Inc., dba Oak Farms Dairy	C-D
Highland Hiland Dairy Foods Company, LLC	C-D

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 3/21/2024 Board Agenda**

Project Information	23-04-08 – RFP / Student Uniforms for Homeless Education – (Contreras) – (COS) – Additional Vendor(s)
Project Description	This project was originally approved by the School Board on February 8, 2024. The purpose of this project amendment is to award an additional vendor, with no additional increase in funding, to obtain student uniforms for homeless education. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from March 22, 2024, through February 8, 2025, with four automatic annual renewals, not to extend beyond February 8, 2029.
Amount not to Exceed (Project Term)	N/A

Recommended Vendor(s) for Approval	M/WBE Commitment
Keum S. Lee dba TJ Trading	N/A

**Amendment to Item Approved on a Prior Board Agenda
Recommended for 3/21/2024 Board Agenda**

Project Information	22-10-10-A – RFP / Instructional Materials, Technology, Professional Development Services for Instructional Technology and Materials, & Teacher and Staff Development – (Svitek) – (CAO) – Vendor Name Change
Project Description	This project was originally approved by the Board of Education on August 11, 2022. The purpose of this project amendment is to change the name of an awarded vendor through a contract reassignment beginning August 1, 2023, with no additional increase in funding, to obtain Special Education instructional materials, supplies, technology, teacher and staff development, and related services in alignment with the Individuals with Disability Education Act (IDEA) and Texas Education Agency (TEA) regulations. ABC-CLIO, LLC, has changed its business name to Bloomsbury Publishing, Inc. The district applied the Best Value process in selecting the vendors to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).
Project Term	The project term is from August 12, 2022, through March 10, 2023, with four automatic annual renewals, not to extend beyond March 10, 2027.
Amount not to Exceed (Project Term)	N/A

Recommended Vendor(s) for Approval	M/WBE Commitment
Bloomsbury Publishing, Inc.	C-D

Code Legend

M/WBE - Minority and Women Business Enterprise Notations

- a) Certified M/WBE firm; if listed as A-100% indicates an M/WBE firm; if listed as A->100% the awardee will subcontract with an M/WBE firm(s).
- b) Non-M/WBE firm; who will subcontract the indicated percentage with an M/WBE firm(s) to meet or exceed the District's goal.
- c) Non-M/WBE firm; if listed as C-<%, the awardee will subcontract with an M/WBE firm(s) for a percentage less than the District's goal. If listed as, C-D, the awardee made a good faith effort.

Other Status Options

(NP-0%) - Non-profit



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

3/21/2024

15.

Office of the Superintendent of Schools

Office of Finance and Operations

Approval Of The Purchase Of Property Insurance From Various Insurers And Authority To Negotiate And Execute The Purchase Of \$250 Million Of Property Insurance Coverage

The Houston Independent School District (HISD) carries a portfolio of all risk property insurance policies based on a manuscript form to protect HISD's schools, support service facilities, and contents valued at approximately \$7.6 billion spread over an area of more than 333 square miles within Houston. The current portfolio of policies includes limits of \$250 million per occurrence, with separate sublimits for named storm, wind, flood, and earthquake. The 2023-2024 deductibles are \$5,000,000 per occurrence for wind, hail, and/or flood losses due to a named storm; and \$500,000 per occurrence for losses due to wind, hail, flood, and earthquake. The 2024-2025 deductibles will remain the same and will include additional coverage for high-risk areas. A deductible buy-back policy will be put into place to reduce the per-occurrence deductible from \$5,000,000 to \$2,500,000 for wind, hail, and/or flood losses due to a named storm.

In May 2021, a request for proposals for property insurance brokerage services was issued. In ~~September~~ ~~August~~ 2021, the HISD Board of Education approved the award of the services contract to Alliant Insurance Services, Inc., which has a minority/women-owned business enterprise (M/WBE) participation of 25 percent.

Alliant Insurance Services, Inc., is negotiating the policies at an annual cost not to exceed ~~TBD~~ \$26,730,000. There may be minor changes in the positioning and pricing of some of the insurance carriers within the various layers, as negotiations continue.

COST/FUNDING SOURCE(S): The total cost for this program is not to exceed ~~TBD~~ \$26,730,000 and will be funded as follows:

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Funds	1999000001	1090800003	AD51990000000000	6429020000	N/A	TBD <u>\$25,590,000</u>
General Funds Nutrition Svc Funds	2400010000	1040830000	AD35990000000000	6429020000	N/A	TBD <u>\$1,140,000</u>

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the purchase of property insurance from various insurers through Alliant Insurance Services, Inc., and authorizes the superintendent of schools or a designee to negotiate and execute the purchase of up to \$250 million per occurrence in property insurance coverage, subject to market availability, for the policy period of April 1, 2024, through April 1, 2025, effective March 22, 2024.



3/21/2024

16.

Office of the Superintendent of Schools

Office of Finance and Operations

Adoption of Resolution Approving Changes to the *Cash Management and Investment Policy*

The Public Funds Investment Act (PFIA) requires the review and approval of any changes to the investment policy and strategies by the governing body of a governmental entity. The administration seeks School Board adoption of a resolution approving the following revision to the district's *Cash Management and Investment Policy*:

1. The first paragraph of the section titled APPROVED INVESTMENT INSTRUMENTS permits investments "to the extent allowed by law". The purpose of the revision to the investment policy is to allow investment strategies in alignment with the PFIA (Texas Government Code, Chapter 2256).

A copy of the *Cash Management and Investment Policy* with revisions is attached. Also attached is a copy of the resolution to approve the revisions.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board adopts the resolution approving changes to the *Cash Management and Investment Policy*, effective March 22, 2024.

HOUSTON INDEPENDENT SCHOOL DISTRICT CASH MANAGEMENT AND INVESTMENT POLICY

SCOPE

This Cash Management and Investment Policy covers all financial assets under the direct authority of the Houston Independent School District. These assets include funds of the General Fund, Special Revenue Fund, Food Service Fund, Capital Projects Fund, Debt Service Funds, Trust and Agency Funds, Enterprise Funds, Internal Service Funds and Activity Funds. Deferred Compensation Plans are excluded.

OBJECTIVES

The [objectives of the](#) investment policy of the district shall be to ensure the safety of the invested funds of the district by:

1. Maintaining sufficient liquidity to provide adequate and timely working funds.
2. Attaining the highest possible rate of return while providing necessary protection of principal consistent with district operating requirements as determined by the School Board.
3. Matching the maturity of investment instruments to the daily cash flow requirements.
4. Diversifying investments as to maturity, instruments, and financial institutions where permitted under state law.
5. Actively pursuing portfolio management techniques.
6. Avoiding investment for speculation.

INVESTMENT AUTHORITY

The Chief Financial Officer or other person designated by School Board resolution shall serve as the investment officer of the district and shall invest district funds as directed by the School Board and in accordance with the district's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

APPROVED INVESTMENT INSTRUMENTS

All district investments shall comply with Chapter 2256, of the Government Code for investment of district funds. ~~It is the policy of the Houston Independent School District to limit its investments to:~~

From those investments authorized by law, the School Board shall permit investment of district funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks
2. Direct obligations of this state or its agencies and instrumentalities
3. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States
4. Other obligations, the principal and interest of which are un-conditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States;
5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
6. Interest-bearing banking deposits that are guaranteed or insured by:
 - (A) the Federal Deposit Insurance Corporation or its successor; or
 - (B) the National Credit Union Share Insurance Fund or its successor; and
7. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
8. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
9. A securities lending program as permitted by Government Code 2256.0115.
10. Banker's acceptances as permitted by Government Code 2256.012.
11. Commercial paper as permitted by Government Code 2256.013.
12. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
13. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
14. Public funds investment pools as permitted by Government Code 2256.016–2256.019.

SAFETY

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. The investment officer shall exhibit prudence and discretion in the selection and management of securities. Skill and judgment shall be exercised in order so that no individual or group of transactions undertaken would jeopardize the total capital sum of the overall portfolio. The district shall not allow speculation (such as anticipating an appreciation of capital through changes in market interest rates) in the selection of any investments. The investment officer shall observe financial market indicators, study financial trends, and utilize available educational tools in order to maintain appropriate managerial expertise.

INVESTMENT MANAGEMENT

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for district funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

LIQUIDITY AND MATURITY

~~Any internally created pool fund group of the district shall have a maximum dollar weighted maturity of one year. The district shall not directly invest in securities maturing more than two years from the date of purchase. The School Board may specifically authorize a longer maturity for a given investment, within legal limits.~~

The district's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements [and shall adhere to the district's investment strategy approved annually by the Board.](#)

DIVERSITY

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

MONITORING MARKET PRICES

The investment officer shall monitor the investment portfolio and shall keep the School Board informed of significant changes in the market value of the district's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

MONITORING RATING CHANGES

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

FUNDS / STRATEGIES

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the district and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

1. Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
2. Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
3. Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
4. Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
5. The Food Service Fund is a special revenue fund for the purpose of food service sales and operations. The primary investments of this fund will be overnight pools but when fund balances permit longer term investments may be purchased.
6. Workers' Compensation and Unemployment Fund is a reserve used to pay for worker's compensation claims. This fund is intended to maintain longer term reserves and either a laddered or barbell approach may be utilized.
7. The Health Insurance fund is intended to establish a reserve for and pay employee health insurance claims. This fund is intended to maintain longer term reserves and either a laddered or barbell approach may be utilized.
8. The Internal Service Fund is funded through internal transfers. Due to the cash flow characteristics of this fund investment pools will be utilized as the primary investment vehicle.

9. The Medicaid Fund is utilized to account for the accumulation of resources received via inter-local agreements. The primary investment in this fund will be overnight pools due to the volatility of cash flows.
10. The Print Shop Fund is intended for the accounting of printing and media operations. Due to the cash flow characteristics of this fund investment pools will be utilized as the primary investment vehicle.
11. The Special Revenue Fund is utilized to account for the receipt and expenditure of grant funds. Due to the temporary nature of fund balances the primary investments in this fund will be investment pools.
12. Trust & Agency Funds are used to account for various district agency funds and trust accounts. Cash flow patterns and large number of individual accounts result in the primary investment vehicle being investment pools with limited longer term investments dependent upon cash requirements.
13. Activity Funds are used to account for various school activity funds. Due to the relatively small balance and varied cash flow patterns, the primary investment vehicle will be investment pools. Longer term securities may be purchased where cash requirements allow.

SAFEKEEPING AND CUSTODY

To protect against potential fraud and embezzlement, the cash, collateral, and investments of the district shall be held by an independent third party with whom the district has a current custodial agreement. The district shall retain clearly marked receipts providing proof of the district's ownership, or the district may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with district funds by the investment pool.

SELLERS OF INVESTMENTS

Prior to handling investments on behalf of the district, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]

Representatives of brokers/dealers shall be registered with the Texas State Securities School Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).

SOLICITING BIDS FOR INVESTMENTS

If available, a minimum of three (3) bids will be obtained for purchase of investments. Bids for certificates of deposit will be solicited 1) Orally 2) in writing; 3) electronically; or 4) in any combination of these methods.

INTEREST RATE RISK

The district shall monitor interest rate risk using weighted average maturity and specific identification.

INTERNAL CONTROLS

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the district. Controls deemed most important shall include:

1. Avoidance of collusion.
2. Separation of transaction authority from accounting and recordkeeping.
3. Custodial safekeeping.
4. Avoidance of bearer-form securities.
5. Clear delegation of authority.
6. Written confirmation of telephone transactions.

These controls shall be reviewed by the district's independent auditing firm.

QUARTERLY REPORTS

The district's investment officers shall prepare and submit to the School Board, within a reasonable time after the end of each quarter, a written report of investment transactions for all funds covered by the Public Funds Investment Act for each quarterly reporting period.

ANNUAL REVIEW

The School Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

ANNUAL AUDIT

In conjunction with the annual financial audit, the district shall perform a compliance audit of management controls on investments and adherence to the district's established investment policies.

**HOUSTON INDEPENDENT SCHOOL DISTRICT
RESOLUTION RELATING TO THE APPROVAL OF THE
CASH MANAGEMENT AND INVESTMENT POLICY**

WHEREAS, Section 2256.005 of the Government Code requires that changes to the investment policy be adopted by rule, order, ordinance or resolution,

THEREFORE BE IT RESOLVED THAT:

All of the above paragraphs are incorporated and made a part of this Resolution and be it,

RESOLVED AND ORDAINED that the board has reviewed and approved the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to the investment policy and investment strategies, *Cash Management and Investment Policy*, of the Houston Independent School District, as presented March 21, 2024.

PASSED, APPROVED, AND ADOPTED
THIS 21st DAY OF March, 2024.

HOUSTON INDEPENDENT SCHOOL DISTRICT

By: _____
President

Attest: _____
Secretary



3/21/2024

17.

Office of the Superintendent of Schools

Office of Finance and Operations

Approval of Local Government Investment Pool U.S. Fixed Income Trust And Its Texas Public Funds Investment Pools

The administration seeks School Board approval for the district to participate in the government investment pool, U.S. Fixed Income Trust (US FIT), and its local public funds investment pools, Texas Public Funds Investment Pools (Texas FIT or TX-FIT). This will provide the district with an additional investment option emphasizing safety and liquidity. Approval of the attached resolution is required for the district to proceed with the investment of funds. Local government investment pools are an approved investment instrument in compliance with the district *Cash Management and Investment Policy* and the Public Funds Investment Act.

Attached is the resolution authorizing participation in the US FIT investment pool.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the attached local government investment pool resolution to provide the district with an additional investment option emphasizing safety and liquidity, effective March 22, 2024.

Resolution Authorizing Participation in the U.S. Fixed Income Trust Investment Pools and Designating Authorized Representatives

WHEREAS, the Public Funds Investment Act (the “Act”) provides for the creation of public funds investment pools to which any local government or state agency of the State of Texas may delegate, by contract, the authority to hold legal title as custodian and to make investments purchased with local funds;

WHEREAS, the U.S. Fixed Income Trust (“US-FIT”) and its Texas public funds investment pools (“TX-FIT”) were created under the Act to meet the investment objectives of preservation and safety of principal, liquidity, and yield consistent with the Act (the “investment objective”);

WHEREAS, Participant is a local government or state agency of the State of Texas, is permitted to invest local funds under the Act, and has determined that investing in TX-FIT is in the Participant’s best interest; and

WHEREAS, Participant has delegated its authority to certain authorized representatives to enter into an agreement with public funds investments pools created under the Act for the investment of local funds;

NOW, THEREFORE, be it resolved that:

- A. Participant shall enter into a Participation Agreement to establish an account in its name in US-FIT or one of its pools, for transmitting local funds for investment in US-FIT.
- B. The individuals, whose signatures appear in this Resolution, are authorized representatives of Participant and are each authorized to transmit funds for investment in US-FIT and further authorized to withdraw funds from time to time, issue letters of instruction to the pools and their service providers, and complete any documentation related and to take all other actions deemed necessary or appropriate for the investment of local funds.

Authorized Representatives

The Authorized Representatives provided below will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Authorized Representative		Authorized Representative	
By:	_____	By:	_____
Name:	James Terry	Name:	Glenn Reed
Title:	CFO	Title:	Deputy CFO
Phone:	713-556-5500	Phone:	713-556-5500
Fax:		Fax:	
Email:	james.terry@houstonisd.org	Email:	breed@houstonisd.org

Authorized Representative		Authorized Representative	
By:		By:	
Name:	Margie Grimes	Name:	
Title:	Treasurer	Title:	
Phone:	713-556-6491	Phone:	
Fax:		Fax:	
Email:	margie.grimes@houstonisd.org	Email:	

C. This resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant and US-FIT receives a copy of any such amendment or revocation.

This resolution is introduced and adopted by the Participant at its regular/special meeting held on the day of March 21, 2024.

Document must be signed by your Board President, Mayor, or County Judge and attested by your Board Secretary, City Secretary, or County Clerk.

Participant		Attest	
By:	_____	By:	_____
Name:		Name:	
Title:		Title:	
Date:		Date:	



3/21/2024

18.

Office of the Superintendent of Schools

Office of Finance and Operations

Consideration And Approval Of An Order Expressing Intent To Defeas Certain Of The District's Outstanding Bonds

The Houston Independent School District (HISD) has previously issued its \$45,675,000 Variable Rate Limited Tax Schoolhouse Bonds, Series 2013B; \$160,980,000 Limited Tax Refunding Bonds, Series 2014B; \$520,065,000 Limited Tax Schoolhouse and Refunding Bonds, Series 2016A; \$480,205,000 Limited Tax Schoolhouse and Refunding Bonds, Series 2017; and \$77,870,000 Limited Tax Schoolhouse Bonds, Series 2018 (collectively, the outstanding bonds).

The administration recommends that up to \$110,000,000 in principal amount of these outstanding bonds be defeased (i.e., paid off early) no later than the district's fiscal year ending June 30, 2025. Defeasance of these bonds will lower the district's indebtedness in its portfolio and/or create capacity for future bond issues. Approval of the attached order provides for the HISD superintendent and chief financial officer to determine the aggregate principal amount of the bonds to be defeased and the timing of such defeasance.

The order and the certificate for order approving the defeasance of up to \$110,000,000 in principal amount of the outstanding bonds and related provisions relating thereto are attached.

COST/FUNDING SOURCE(S): All interest costs and debt-servicing costs are paid from the Debt Service Fund.

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the cash defeasance, at the discretion of the superintendent and the chief financial officer, of up to \$110,000,000 in principal amount of all or part of the outstanding bonds listed above, effective March 22, 2024.

CERTIFICATE FOR ORDER

STATE OF TEXAS §
COUNTY OF HARRIS §
HOUSTON INDEPENDENT SCHOOL DISTRICT §

The undersigned officers of the School Board (the “Board”) of the Houston Independent School District (the “District”), hereby certify as follows:

1. The Board of the District convened in regular meeting on March ____, 2024 at the regular designated meeting place, and the roll was called of the duly constituted officers and members of said Board, to-wit:

- | | |
|----------------------------------|-------------------------------|
| Audrey Momanaee, President | Janette Garza Lindner, Member |
| Ric Campo, Vice President | Rolando Martinez, Member |
| Angela Lemond Flowers, Secretary | Paula Mendoza, Member |
| Cassandra Auzenne Bandy, Member | Adam Rivon, Member |
| Michelle Cruz Arnold, Member | |

and all of such persons were present except _____ thus constituting a quorum. Whereupon, among other business, the following was transacted at said meeting: a written

**ORDER EXPRESSING INTENT TO
DEFEASE CERTAIN OF THE DISTRICT’S OUTSTANDING BONDS**

was duly introduced for the consideration of the Board. It was then duly moved and seconded that such Order be passed; and, after due discussion, such motion, carrying with it the passage of such Order, prevailed and carried by the following vote:

AYES ____ NOES ____ ABSTENTIONS ____

2. That a true, full and correct copy of such Order passed at the meeting described in the above and foregoing paragraph is attached to and follows this Certificate; that such Order has been duly recorded in such Board’s minutes of such meeting; that the above and foregoing paragraph is a true, full and correct excerpt from such Board’s minutes of such meeting pertaining to the passage of such Order; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; that each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance of the time, place and purpose of such meeting, and that such Order would be introduced and considered for passage at such meeting, and each of such officers and members consented, in advance, to the holding of such meeting for such purpose; and that such meeting was open to the public, and public notice of the time, place and purpose of such meeting was given all as required by Chapter 551, Texas Government Code, as amended.

SIGNED AND SEALED this _____, 2024.

Audrey Momanaee, President
School Board
Houston Independent School District

Angela Lemond Flowers, Secretary
School Board
Houston Independent School District

(SEAL)

**ORDER EXPRESSING INTENT TO
DEFEASE CERTAIN OF THE DISTRICT’S OUTSTANDING BONDS**

STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS INDEPENDENT SCHOOL DISTRICT §

WHEREAS, the Houston Independent School District (the “District”) has duly issued and has outstanding the following portions of bonds that could potentially be defeased by the District not later than the end of the District’s fiscal year ending June 30, 2025: its \$45,675,000 Variable Rate Limited Tax Schoolhouse Bonds, Series 2013B; \$160,980,000 Limited Tax Refunding Bonds, Series 2014B; \$520,065,000 Limited Tax Schoolhouse and Refunding Bonds, Series 2016A; \$480,205,000 Limited Tax Schoolhouse and Refunding Bonds, Series 2017; and \$77,870,000 Limited Tax Schoolhouse Bonds, Series 2018 (collectively, the “Outstanding Bonds”); and

WHEREAS, the School Board (the “Board”) of the District desires to express its present intent to defease up to approximately \$110,000,000 in aggregate principal amount of such Outstanding Bonds not later than the end of the District’s fiscal year ending June 30, 2025.

NOW, THEREFORE, BE IT ORDERED BY THE SCHOOL BOARD OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT THAT:

Section 1. The Board declares its present intent to defease up to approximately \$110,000,000 in aggregate principal amount of such Outstanding Bonds not later than the end of the District’s fiscal year ending June 30, 2025. The Board hereby directs the Superintendent of the District and the District’s Chief Financial Officer to identify potential bonds of the Outstanding Bonds recommended to be defeased as contemplated by this Order. Notwithstanding the foregoing, the Board reserves the right to not defease any of the Outstanding Bonds upon a determination by the Board that the funds of the District intended for such purpose could be better utilized for (i) the payment of debt service on any Outstanding Bonds or limited tax bonds to be issued, (ii) the contribution to any refunding of any Outstanding Bonds or (iii) the reduction of future interest and sinking fund tax levies of the District.

Section 2. (a) The Board hereby determines that the discharge and defeasance of up to approximately \$110,000,000 in aggregate principal amount of the Outstanding Bonds may be effectuated in any legal manner including by cash defeasance by the deposit of funds with the respective paying agent for the Outstanding Bonds and/or pursuant to the terms and provisions of an Escrow Agreement to be entered into by and between the District and The Bank of New York Mellon Trust Company, N.A., as Escrow Agent. The Escrow Agreement shall be in a form similar to such agreements previously utilized by the District for its bond refundings. The President, Vice President, or Secretary of the Board, the Superintendent of the District, or the District’s Chief Financial Officer are each hereby authorized to execute and deliver the Escrow Agreement, for and on behalf of the District and as the act and deed of this Board; and such Escrow Agreement as executed by said officials shall be deemed approved by the Board and constitute the Escrow Agreement herein approved.

(b) Furthermore, the President, Vice President, and Secretary of the Board, the Superintendent of the District, and the District’s Chief Financial Officer, the District’s Financial Advisor, and Bond Counsel, in cooperation with the Escrow Agent are hereby authorized and directed to make the necessary arrangements for the deposit of cash and/or the purchase of any securities referenced in the Escrow Agreement and the delivery thereof to the Escrow Agent funds to be deposited for to the credit of certain of the Outstanding Bonds (the “Escrow Fund”), including the execution of subscription forms or agreements, if any, for the purchase of eligible securities for investment of amounts deposited to the Escrow Fund; all as contemplated and provided by the provisions of Chapter 1207, as amended, Texas Government Code, this Order, and the Escrow Agreement.

(c) The President, Vice President, and Secretary of the Board, the Superintendent of the District, and the District’s Chief Financial Officer are authorized to appoint a verification agent (the “Verification Agent”) to verify the sufficiency of the deposit to the Escrow Fund to accomplish the defeasance of the Outstanding Bonds, to the extent such appointment is necessary or desired and in the event of the establishment of a net defeasance escrow fund; provided, however, that in the event of a gross defeasance of the Outstanding Bonds, the sufficiency of the deposit to the Escrow Fund to accomplish such defeasance may be certified to the District by the District’s Financial Advisor or another qualified financial institution in lieu of verification by the Verification Agent.

2. The President, Vice President, and Secretary of the Board are authorized to evidence adoption of this Order and, together with the Superintendent of the District and the District’s Chief Financial Officer, execute and deliver such agreements, certificates, notices, redemption notices, letters and other instruments as any such official shall deem necessary, appropriate or convenient to effect the defeasance and redemption described herein and otherwise give effect to the intent and purpose hereof.

PASSED AND APPROVED this ____ day of March, 2024.

Audrey Momanaee, President,
School Board
Houston Independent School District

Angela Lemond Flowers, Secretary,
School Board
Houston Independent School District



3/21/2024

19.

Office of the Superintendent of Schools

Office of Academics

Authorization To Negotiate, Execute, And Amend An Agreement With The Houston Health Department To Improve Vaccination Coverage

Texas Education Code section 38 requires students to be immunized against certain childhood vaccine-preventable illnesses. The vaccination records must be provided to the child's school and recorded as completed for the student to remain in attendance, per state education code. To assist with completion of this task in the Houston Independent School District (HISD), the Houston Health Department is desiring to enter into a collaborative agreement with HISD to assist campus nurses in collecting the required immunization data. The Houston Health Department will also host immunization clinics at schools that need support to meet immunization goals.

Partnership Scope of Work

- Analyze previous vaccination coverage for HISD, meet with HISD Health and Medical Services (HMS) regarding the project and scope, and work with school nurses 1:1 to provide education and support.
- Provide education and printed materials for families and toolkits for campuses and school nurses to increase immunizations.
- Support on-campus efforts including vaccination clinics on site.
- Assist staff with collecting records from the state database, HISD's HMS electronic health records, medical providers, or family members, and contacting the families of delinquent students as needed.
- Monitoring compliance rates and delinquency status to determine their impact on the student population.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board authorizes the superintendent or designee to negotiate, execute, and amend an agreement with the Houston Health Department to improve vaccination coverage, effective March 22, 2024.



3/21/2024

20.

Office of the Superintendent of Schools

Office of Academics

Authorization To Negotiate, Execute, And Amend Renewal Of An Agreement With The Houston Health Department For *See To Succeed*

Recognizing the crucial role that vision plays in a student's educational journey, the Houston Health Department (HHD) has established the *See to Succeed* program. This program focuses on identifying and addressing vision issues early on, with the overarching goal of enhancing the academic performance and well-being of students within the Houston Independent School District (HISD). The administration seeks authorization from the HISD School Board to renew an agreement with the HHD to continue the program.

Partnership Scope of Work

- Comprehensive Vision Screenings: The *See to Succeed* program provides comprehensive vision screenings for HISD students to identify potential vision challenges. This includes screenings for refractive errors, color blindness, and other visual impairments.
- Provision of Eyeglasses: For students identified with vision issues, the program ensures access to eyeglasses. This includes collaboration with eyewear providers to deliver quality eyeglasses tailored to each student's needs.
- Educational Outreach: The program incorporates educational outreach initiatives to raise awareness among students, parents, and educators about the importance of regular vision screenings and eye care.
- Collaboration with Eye Care Professionals: *See to Succeed* collaborates with local eye care professionals to provide specialized services, including in-depth examinations and follow-up care for students with complex vision needs.
- All funding necessary, including for bussing services, is provided by the HHD.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board authorizes the superintendent or designee to negotiate, execute, and amend a renewal of the agreement with the HHD for *See to Succeed*, effective March 22, 2024.



3/21/2024

21.

Office of the Superintendent of Schools

Office of Academics

Authorization To Negotiate, Execute, And Amend An Affiliation Agreement With The HCA Woman's Hospital of Texas For A Program Of Study Practicum

The administration requests authorization to negotiate, execute, and amend an affiliation agreement with the HCA Woman's Hospital of Texas for Houston Independent School District (HISD) students to participate in the hospital's work-based practicum for a health science program of study.

Partnership Scope of Work

- The agreement outlines the collaboration between HISD and HCA Woman's Hospital of Texas to provide clinical learning experiences for students enrolled in a healthcare-related program of study at the hospital's facilities.
- The district is responsible for developing and implementing the clinical program, ensuring students meet academic and ethical standards, and managing faculty and student compliance with hospital policies and procedures.
- The hospital will provide access to its facilities, resources for clinical experience, and support for the orientation and evaluation of students' performance in the clinical program.
- Both parties are committed to maintaining high standards of patient care, ensuring a conducive learning environment, and upholding the terms of the agreement, including compliance with relevant laws and regulations.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board authorizes the superintendent or designee to negotiate, execute, and amend an affiliation agreement with the HCA Woman's Hospital of Texas, effective March 22, 2024.



3/21/2024

22.

Office of the Superintendent of Schools

Office of Academics

Authorization To Negotiate, Execute, And Amend A Memorandum Of Understanding With The Construction Maintenance Education Foundation For Program Of Study Accreditation

The administration seeks authorization to negotiate, execute, and amend a memorandum of understanding (MOU) with the Construction Maintenance Education Foundation (CMEF) for students to obtain National Center for Construction Education and Research (NCCER) accreditation in a work-based practicum for construction, architecture, and manufacturing (CAM) programs of study.

Partnership Scope of Work

- The Houston Independent School District (HISD) will provide a secure setting for students to receive NCCER craft training, ensuring the program meets both student needs and NCCER accreditation standards. This includes sufficient oversight, provision of facilities, and allocation of time for both theoretical and hands-on instruction necessary for NCCER credentialing.
- HISD commits to supplying resumes for NCCER instructor certification, covering associated fees for initial and re-certification (if required due to inactivity), and ensuring that instructors maintain their NCCER credentials by providing opportunities for teaching and student evaluation within each three-year period.
- The district is responsible for appointing a single accountable representative at each high school to oversee instructors' adherence to CMEF and NCCER guidelines, including documentation, module testing, and performance evaluations. This also includes submitting a finalized list of students participating in NCCER craft training and their teacher evaluation forms by a set deadline.
- HISD agrees to pay an annual NCCER sponsorship fee per sponsored school, facilitating the program's financial sustainability and ensuring timely submission of necessary documentation and fees related to instructor certification and program auditing by CMEF.

COST/FUNDING SOURCE(S): Carl Perkins Career and Technical Education Grant

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
1060908000	Carl Perkins CTE	2440000000	CTE Basic Grant	\$950/sponsored school	Career & Technical Department	Career & Technical Department

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board authorizes the superintendent or designee to negotiate, execute, and amend an MOU with the CMEF, effective March 22, 2024.



3/21/2024

23.

Office of the Superintendent of Schools

Office of Human Resources

Approval Of List Of Employees Designated To Accept Resignations Of Contract Employees

In compliance with Board Policy DFE(LOCAL), *Termination of Employment: Resignation*, the Houston Independent School District (HISD) School Board is asked to annually approve a list of employees who, in addition to the superintendent of schools and the chief human resources officer, are designated to accept the resignations of contract employees.

For 2024, the list is:

- Deputy Chief Human Resources Officer
- Senior Executive Director, Talent Management
- Executive Director, Talent Management
- Director, Talent Management
- Talent Coordinators
- Senior Executive Director, Professional Standards
- Executive Director, Employee Services
- Compliance Coordinator

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the list of employees who, in addition to the superintendent of schools and the chief human resources officer, may accept the resignations of contract employees, effective March 22, 2024.



3/21/2024

24.

Office of the Superintendent of Schools

Office of Academics

Authorization To Approve State Board Of Education Adopted Instructional Materials Under Proclamation 2024

The Houston Independent School District (HISD) seeks approval from the School Board for the superintendent or a designated representative to have the authority to select instructional materials from the full list of State Board of Education (SBOE) approved titles under Proclamation 2024. This request is made with the intention to align these materials with the Texas Essential Knowledge and Skills (TEKS) and to ensure flexibility in the selection process. This flexibility is crucial as it allows HISD to adapt to changes in educational requirements, such as those introduced by Texas House Bill (HB) 1605, enabling the district to choose materials that best fit the evolving needs of both New Education System (NES) model campuses and non-NES campuses.

By approving the selection from all SBOE-approved titles, HISD gains the ability to tailor instructional resources to better serve the district’s diverse student population, ensuring that it can continually update and optimize curriculum to reflect the best educational practices and standards. This approach provides the district with the agility to respond to new educational challenges and opportunities, ensuring that students have access to the most effective, engaging, and relevant learning materials over the next eight years and beyond.

This strategic approach underscores HISD's commitment to maintaining high educational standards while addressing the specific needs of the community, supporting the goal of enhancing learning experiences and academic achievement for all students across the district.

COST/FUNDING SOURCE(S): These resources will be funded using the Texas Education Agency (TEA) Instructional Materials and Technology Allotment (IMTA) and by the HISD Office of College, Career, and Military Readiness. The total cost will not exceed \$33,700,000 (the TEA IMTA biennium textbook allotment).

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
IMA	4100000000	1090800003	PS11110000000000	6321000000	600000005832	\$16,850,000
IMA	4100000000	1090800003	PS11110000000000	6321000000	600000005833	\$16,850,000

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board authorizes the superintendent of schools or a designee to approve SBOE-adopted instructional materials under Proclamation 2024, effective March 22, 2024.

Proclamation 2024: List of Instructional Materials Adopted by the State Board of Education

This report includes all materials adopted by the State Board of Education at its November 2023 meeting.

Subject: Science

Publisher	Subject Area and Grade Level/Course	Title	ISBN	TEKS %	ELPS %
Accelerate Learning Inc.	Science, Grade K	STEMscopes Science TX - Kindergarten	9798888266779	100	100
Accelerate Learning Inc.	Science, Grade 1	STEMscopes Science TX - Grade 1	9798888266793	100	100
Accelerate Learning Inc.	Science, Grade 2	STEMscopes Science TX - Grade 2	9798888266816	100	100
Accelerate Learning Inc.	Science, Grade 3	STEMscopes Science TX - Grade 3	9798888266830	100	100
Accelerate Learning Inc.	Science, Grade 4	STEMscopes Science TX - Grade 4	9798888266854	100	100
Accelerate Learning Inc.	Science, Grade 5	STEMscopes Science TX - Grade 5	9798888266878	100	100
Accelerate Learning Inc.	Science, Grade 6	STEMscopes Science TX - Grade 6	9798888266892	100	100
Accelerate Learning Inc.	Science, Grade 7	STEMscopes Science TX - Grade 7	9798888266915	100	100
Accelerate Learning Inc.	Science, Grade 8	STEMscopes Science TX - Grade 8	9798888266939	100	100
Accelerate Learning Inc.	Biology	STEMscopes Science TX - Biology	9798888267097	100	100
Accelerate Learning Inc.	Chemistry	STEMscopes Science TX - Chemistry	979888266717	100	100
Accelerate Learning Inc.	Integrated Physics and Chemistry	STEMscopes Science TX - IPC	9798888266755	100	100

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Publisher	Subject Area and Grade Level/Course	Title	ISBN	TEKS %	ELPS %
Accelerate Learning Inc.	Physics	STEMscopes Science TX - Physics	9798888266731	100	100
Argument-Driven Inquiry, LLC	Science, Grade 3	Texas ADI Learning Hub for Science, 3rd Grade	9798987754801	100	100
Argument-Driven Inquiry, LLC	Science, Grade 4	Texas ADI Learning Hub for Science, 4th Grade	9798987754818	100	100
Argument-Driven Inquiry, LLC	Science, Grade 5	Texas ADI Learning Hub for Science, 5th Grade	9798987754825	100	100
BIOZONE Corporation	Biology	Biology for Texas	978199101405	100	100
Cengage Learning Inc.	Aquatic Science	Oceanography: An Invitation to Marine Science HS Edition	9798214066844	100	100
Cengage Learning Inc.	Biology	National Geographic Biology, Texas Edition	9780357541838	100	100
Cengage Learning Inc.	Earth Systems Science	Earth Systems, Texas Edition	9798214068589	100	100
Cengage Learning Inc.	Environmental Systems	Environmental Science: Sustaining Your World, Texas Edition	9798214069432	100	100
eDynamic Holdings LP	Astronomy	Astronomy 1a/1b	9781959433507	100	100
Great Minds PBC	Science, Grade K	PhD Science Texas Level K	9798888114353	100	100
Great Minds PBC	Science, Grade 1	PhD Science Texas Level 1	9798888114360	100	100
Great Minds PBC	Science, Grade 2	PhD Science Texas Level 2	9798888114377	100	100

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Great Minds PBC	Science, Grade 3	PhD Science Texas Level 3	9798888114384	100	100
Great Minds PBC	Science, Grade 4	PhD Science Texas Level 4	9798888114391	100	100
Great Minds PBC	Science, Grade 5	PhD Science Texas Level 5	9798888114407	100	100
Houghton Mifflin Harcourt Depository	Science, Grade K	HMH Into Science Texas Grade K	9780358858089	100	100
Houghton Mifflin Harcourt Depository	Science, Grade 1	HMH Into Science Texas Grade 1	9780358858096	100	100
Houghton Mifflin Harcourt Depository	Science, Grade 2	HMH Into Science Texas Grade 2	9780358858102	100	100
Houghton Mifflin Harcourt Depository	Science, Grade 3	HMH Into Science Texas Grade 3	9780358858119	100	100
Houghton Mifflin Harcourt Depository	Science, Grade 4	HMH Into Science Texas Grade 4	9780358858126	100	100
Houghton Mifflin Harcourt Depository	Science, Grade 5	HMH Into Science Texas Grade 5	9780358858133	100	100
Houghton Mifflin Harcourt Depository	Science, Grade 6	HMH Into Science Texas Grade 6	9780358858140	100	100
Houghton Mifflin Harcourt Depository	Science, Grade 7	HMH Into Science Texas Grade 7	9780358858157	100	100
Houghton Mifflin Harcourt Depository	Science, Grade 8	HMH Into Science Texas Grade 8	9780358858164	100	100
Houghton Mifflin Harcourt Depository	Science (Spanish), Grade K	HMH ¡Arriba las Ciencias! Texas Grade K	9780358881421	100	n/a
Houghton Mifflin Harcourt Depository	Science (Spanish), Grade 1	HMH ¡Arriba las Ciencias! Texas Grade 1	9780358881438	100	n/a

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Publisher	Subject Area and Grade Level/Course	Title	ISBN	TEKS %	ELPS %
Houghton Mifflin Harcourt Depository	Science (Spanish), Grade 2	HMH ¡Arriba las Ciencias! Texas Grade 2	9780358881445	100	n/a
Houghton Mifflin Harcourt Depository	Science (Spanish), Grade 3	HMH ¡Arriba las Ciencias! Texas Grade 3	9780358881452	100	n/a
Houghton Mifflin Harcourt Depository	Science (Spanish), Grade 4	HMH ¡Arriba las Ciencias! Texas Grade 4	9780358881469	100	n/a
Houghton Mifflin Harcourt Depository	Science (Spanish), Grade 5	HMH ¡Arriba las Ciencias! Texas Grade 5	9780358881476	100	n/a
Houghton Mifflin Harcourt Depository	Science (Spanish), Grade 6	HMH ¡Arriba las Ciencias! Texas Grade 6	9780358881483	100	n/a
McGraw-Hill School Division	Science, Grade K	McGraw Hill Texas Science Grade Kindergarten	9781265051679	100	100
McGraw-Hill School Division	Science, Grade 1	McGraw Hill Texas Science Grade 1	9781265056339	100	100
McGraw-Hill School Division	Science, Grade 2	McGraw Hill Texas Science Grade 2	9781265057879	100	100
McGraw-Hill School Division	Science, Grade 3	McGraw Hill Texas Science Grade 3	9781265061678	100	100
McGraw-Hill School Division	Science, Grade 4	McGraw Hill Texas Science Grade 4	9781265085872	100	100
McGraw-Hill School Division	Science, Grade 5	McGraw Hill Texas Science Grade 5	9781265086466	100	100
McGraw-Hill School Division	Science, Grade 6	McGraw Hill Texas Science Grade 6	9781265070601	100	100
McGraw-Hill School Division	Science, Grade 7	McGraw Hill Texas Science Grade 7	9781265071790	100	100
McGraw-Hill School Division	Science, Grade 8	McGraw Hill Texas Science Grade 8	9781265073428	100	100

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Publisher	Subject Area and Grade Level/Course	Title	ISBN	TEKS %	ELPS %
McGraw-Hill School Division	Science (Spanish), Grade K	McGraw Hill Ciencias para Texas Kindergarten	9781265119614	100	n/a
McGraw-Hill School Division	Science (Spanish), Grade 1	McGraw Hill Ciencias para Texas Grado 1	9781265120375	100	n/a
McGraw-Hill School Division	Science (Spanish), Grade 2	McGraw Hill Ciencias para Texas Grado 2	9781265121051	100	n/a
McGraw-Hill School Division	Science (Spanish), Grade 3	McGraw Hill Ciencias para Texas Grado 3	9781265123017	100	n/a
McGraw-Hill School Division	Science (Spanish), Grade 4	McGraw Hill Ciencias para Texas Grado 4	9781265173234	100	n/a
McGraw-Hill School Division	Science (Spanish), Grade 5	McGraw Hill Ciencias para Texas Grado 5	9781264864362	100	n/a
McGraw-Hill School Division	Science (Spanish), Grade 6	McGraw Hill Ciencias para Texas Grado 6	9781265179168	100	n/a
McGraw-Hill School Division	Biology	McGraw Hill Texas Biology	9781265039899	100	100
McGraw-Hill School Division	Chemistry	McGraw Hill Texas Chemistry	9781265041632	100	100
McGraw-Hill School Division	Integrated Physics and Chemistry	McGraw Hill Texas Integrated Physics and Chemistry	9781265097974	100	100
McGraw-Hill School Division	Physics	McGraw Hill Texas Physics	9781265047153	100	100
Myriad Sensors, Inc.	Biology	Conceptual Academy Biology (Texas Edition)	9781961087002	100	100
Myriad Sensors, Inc.	Chemistry	Conceptual Academy Chemistry (Texas Edition)	9781961087019	100	100

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Myriad Sensors, Inc.	Integrated Physics and Chemistry	Conceptual Academy Integrated Physics and Chemistry (Texas Edition)	9781961087033	100	100
Myriad Sensors, Inc.	Physics	Conceptual Academy Physics (Texas Edition)	9781961087026	100	100
PASCO SCIENTIFIC	Chemistry	Essential Chemistry	9781937492267	100	100
PASCO SCIENTIFIC	Physics	Essential Physics 3rd Edition	9781937492199	91.49	100
SASC, LLC dba Activate Learning	Integrated Physics and Chemistry	Texas Integrated Physics and Chemistry	9781682316917	100	100
Savvas Learning Company LLC formerly Pearson K12 Learning	Science, Grade K	Texas Experience Science, Grade K	9781428555891	100	100
Savvas Learning Company LLC formerly Pearson K12 Learning	Science, Grade 1	Texas Experience Science, Grade 1	9781428555907	100	100
Savvas Learning Company LLC formerly Pearson K12 Learning	Science, Grade 2	Texas Experience Science, Grade 2	9781428555914	100	100
Savvas Learning Company LLC formerly Pearson K12 Learning	Science, Grade 3	Texas Experience Science, Grade 3	9781428555921	100	100
Savvas Learning Company LLC formerly Pearson K12 Learning	Science, Grade 4	Texas Experience Science, Grade 4	9781428555938	100	100
Savvas Learning Company LLC formerly Pearson K12 Learning	Science, Grade 5	Texas Experience Science, Grade 5	9781428555945	100	100

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Publisher	Subject Area and Grade Level/Course	Title	ISBN	TEKS %	ELPS %
Savvas Learning Company LLC formerly Pearson K12 Learning	Science, Grade 6	Texas Experience Science, Grade 6	9781428555860	100	100
Savvas Learning Company LLC formerly Pearson K12 Learning	Science, Grade 7	Texas Experience Science, Grade 7	9781428555877	100	100
Savvas Learning Company LLC formerly Pearson K12 Learning	Science, Grade 8	Texas Experience Science, Grade 8	9781428555884	100	100
Savvas Learning Company LLC formerly Pearson K12 Learning	Science (Spanish), Grade K	Texas Experimenta las Ciencias, Grade K	9781428572416	100	n/a
Savvas Learning Company LLC formerly Pearson K12 Learning	Science (Spanish), Grade 1	Texas Experimenta las Ciencias, Grade 1	9781428572423	100	n/a
Savvas Learning Company LLC formerly Pearson K12 Learning	Science (Spanish), Grade 2	Texas Experimenta las Ciencias, Grade 2	9781428572430	100	n/a
Savvas Learning Company LLC formerly Pearson K12 Learning	Science (Spanish), Grade 3	Texas Experimenta las Ciencias, Grade 3	9781428572447	100	n/a
Savvas Learning Company LLC formerly Pearson K12 Learning	Science (Spanish), Grade 4	Texas Experimenta las Ciencias, Grade 4	9781428572454	100	n/a
Savvas Learning Company LLC formerly Pearson K12 Learning	Science (Spanish), Grade 5	Texas Experimenta las Ciencias, Grade 5	9781428572461	100	n/a
Savvas Learning Company LLC formerly Pearson K12 Learning	Science (Spanish), Grade 6	Texas Experimenta las Ciencias, Grade 6	9781428572393	100	n/a

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Publisher	Subject Area and Grade Level/Course	Title	ISBN	TEKS %	ELPS %
Savvas Learning Company LLC formerly Pearson K12 Learning	Biology	Texas Miller & Levine Experience Biology	9781428555853	100	100
Savvas Learning Company LLC formerly Pearson K12 Learning	Chemistry	Texas Experience Chemistry	9781428555846	100	100
Savvas Learning Company LLC formerly Pearson K12 Learning	Physics	Texas Experience Physics	9781428555839	100	100
Studies Weekly, Inc.	Science, Grade K	Texas Science Studies Weekly: Kindergarten	9781649783745000	100	100
Studies Weekly, Inc.	Science, Grade 1	Texas Science Studies Weekly: First Grade	9781649783769000	100	100
Studies Weekly, Inc.	Science, Grade 2	Texas Science Studies Weekly: Second Grade	9781649783783000	100	100
Studies Weekly, Inc.	Science, Grade 3	Texas Science Studies Weekly: Third Grade	9781649783806000	100	100
Studies Weekly, Inc.	Science, Grade 4	Texas Science Studies Weekly: Fourth Grade	9781649783820000	100	100
Studies Weekly, Inc.	Science, Grade 5	Texas Science Studies Weekly: Fifth Grade	9781649783844000	100	100
Summit K12 Holdings, Inc.	Science, Grade K	Dynamic Science Kindergarten	9781433407147	100	100
Summit K12 Holdings, Inc.	Science, Grade 1	Dynamic Science 1st Grade	9781433407154	100	100
Summit K12 Holdings, Inc.	Science, Grade 2	Dynamic Science 2nd Grade	9781433407161	100	100
Summit K12 Holdings, Inc.	Science, Grade 3	Dynamic Science 3rd Grade	9781433407178	100	100

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Publisher	Subject Area and Grade Level/Course	Title	ISBN	TEKS %	ELPS %
Summit K12 Holdings, Inc.	Science, Grade 4	Dynamic Science 4th Grade	9781433407185	100	100
Summit K12 Holdings, Inc.	Science, Grade 5	Dynamic Science 5th Grade	9781433407192	100	100
Summit K12 Holdings, Inc.	Science, Grade 6	Dynamic Science 6th Grade	9781433407208	100	100
Summit K12 Holdings, Inc.	Science, Grade 7	Dynamic Science 7th Grade	9781433407215	100	100
Summit K12 Holdings, Inc.	Science, Grade 8	Dynamic Science 8th Grade	9781433407222	100	100
Summit K12 Holdings, Inc.	Science (Spanish), Grade K	Dynamic Science (Spanish) Kindergarten	9781433407239	100	n/a
Summit K12 Holdings, Inc.	Science (Spanish), Grade 1	Dynamic Science (Spanish) 1st Grade	9781433407246	100	n/a
Summit K12 Holdings, Inc.	Science (Spanish), Grade 2	Dynamic Science (Spanish) 2nd Grade	9781433407253	100	n/a
Summit K12 Holdings, Inc.	Science (Spanish), Grade 3	Dynamic Science (Spanish) 3rd Grade	9781433407260	100	n/a
Summit K12 Holdings, Inc.	Science (Spanish), Grade 4	Dynamic Science (Spanish) 4th Grade	9781433407277	100	n/a
Summit K12 Holdings, Inc.	Science (Spanish), Grade 5	Dynamic Science (Spanish) 5th Grade	9781433407284	100	n/a
Summit K12 Holdings, Inc.	Science (Spanish), Grade 6	Dynamic Science (Spanish) 6th Grade	9781433407291	100	n/a
Summit K12 Holdings, Inc.	Biology	Dynamic Biology	9781433407307	100	100
Summit K12 Holdings, Inc.	Chemistry	Dynamic Chemistry	9781433407314	100	100

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Publisher	Subject Area and Grade Level/Course	Title	ISBN	TEKS %	ELPS %
Summit K12 Holdings, Inc.	Integrated Physics and Chemistry	Dynamic Integrated Physics and Chemistry	9781433407345	100	100
Summit K12 Holdings, Inc.	Physics	Dynamic Physics	9781433407338	100	100

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Subject: Social Studies

Publisher	Subject Area and Grade Level/Course	Title	ISBN	TEKS %	ELPS %
Decker & Associates, Inc.	Personal Financial Literacy and Economics	Personal Financial Literacy and Economics for Real Life	9798350703702	100	100
McGraw-Hill School Division (Contract Vendor)	Personal Financial Literacy and Economics	Personal Finance High School Edition	9781265634957	100	100
Ramsey Education (Dave Ramsey/Lampo)	Personal Financial Literacy and Economics	Foundations in Personal Finance High School 4th Edition	9781936948581	100	100
Savvas Learning Company LLC formerly Pearson K12 Learning	Personal Financial Literacy and Economics	Personal Financial Literacy	9780138114183	100	100
The Curriculum Center for Family and Consumer Sciences	Personal Financial Literacy and Economics	Personal Financial Literacy and Economics	9781953248312	97.10	100

Proclamation 2024: List of Instructional Materials Adopted by the State Board of Education

This report includes all materials adopted by the State Board of Education at its November 2023 meeting.

Subject: Technology Applications

Publisher	Subject Area and Grade Level/Course	Title	ISBN	TEKS %	ELPS %
CEV Multimedia Ltd.	Technology Applications, Grade 6	iCEV Technology Applications 6th Grade (Individual Course)	9798888640203	100	n/a
CEV Multimedia Ltd.	Technology Applications, Grade 7	iCEV Technology Applications 7th Grade (Individual Course)	9798888640210	100	n/a
CEV Multimedia Ltd.	Technology Applications, Grade 8	iCEV Technology Applications 8th Grade (Individual Course)	9798888640227	100	n/a
Coder Kids, Inc. DBA Ellipsis Education	Technology Applications, Kindergarten	Texas Technology Applications - K	9798987914502	100	n/a
Coder Kids, Inc. DBA Ellipsis Education	Technology Applications, Grade 1	Texas Technology Applications - 1	9798987914519	100	n/a
Coder Kids, Inc. DBA Ellipsis Education	Technology Applications, Grade 2	Texas Technology Applications - 2	9798987914526	100	n/a
Coder Kids, Inc. DBA Ellipsis Education	Technology Applications, Grade 3	Texas Technology Applications - 3	9798987914533	100	n/a
Coder Kids, Inc. DBA Ellipsis Education	Technology Applications, Grade 4	Texas Technology Applications - 4	9798987914540	100	n/a
Coder Kids, Inc. DBA Ellipsis Education	Technology Applications, Grade 5	Texas Technology Applications - 5	9798987914557	96.67	n/a
Compusolar, Inc.	Technology Applications, Grade 6	Tech Essentials	9781946113030	100	n/a
Compusolar, Inc.	Technology Applications, Grade 7	Tech Essentials	9781946113030	100	n/a
Compusolar, Inc.	Technology Applications, Grade 8	Tech Essentials	9781946113030	100	n/a
eDynamic Holdings LP	Technology Applications, Grade 6	Middle School Tech Apps, Grade 6	9781959433552	100	n/a

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Publisher	Subject Area and Grade Level/Course	Title	ISBN	TEKS %	ELPS %
eDynamic Holdings LP	Technology Applications, Grade 7	Middle School Tech Apps, Grade 7	9781959433569	100	n/a
eDynamic Holdings LP	Technology Applications, Grade 8	Middle School Tech Apps, Grade 8	9781959433576	100	n/a
Learning.com	Technology Applications, Kindergarten	Learning.com TechApps for Texas	9798987398203	100	n/a
Learning.com	Technology Applications, Grade 1	Learning.com TechApps for Texas	9798987398210	100	n/a
Learning.com	Technology Applications, Grade 2	Learning.com TechApps for Texas	9798987398227	100	n/a
Learning.com	Technology Applications, Grade 3	Learning.com TechApps for Texas	9798987398234	100	n/a
Learning.com	Technology Applications, Grade 4	Learning.com TechApps for Texas	9798987398241	100	n/a
Learning.com	Technology Applications, Grade 5	Learning.com TechApps for Texas	9798987398258	100	n/a
Learning.com	Technology Applications, Grade 6	Learning.com TechApps for Texas	9798987398265	100	n/a
Learning.com	Technology Applications, Grade 7	Learning.com TechApps for Texas	9798987398272	100	n/a
Learning.com	Technology Applications, Grade 8	Learning.com TechApps for Texas	9798987398289	100	n/a
Typing.com	Technology Applications, Kindergarten	Typing.com: Kindergarten	9798987771709	94.44	n/a
Typing.com	Technology Applications, Grade 1	Typing.com: Grade 1	9798987771716	75.00	n/a

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Publisher	Subject Area and Grade Level/Course	Title	ISBN	TEKS %	ELPS %
Typing.com	Technology Applications, Grade 2	Typing.com: Grade 2	9798987771723	82.61	n/a
Typing.com	Technology Applications, Grade 3	Typing.com: Grade 3	9798987771730	86.21	n/a
Typing.com	Technology Applications, Grade 4	Typing.com: Grade 4	9798987771747	75.86	n/a
Typing.com	Technology Applications, Grade 5	Typing.com: Grade 5	9798987771754	70.00	n/a
Typing.com	Technology Applications, Grade 6	Typing.com: Grade 6	9798987771761	66.67	n/a

Proclamation 2024: List of Instructional Materials Adopted by the State Board of Education

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Subject: Career Development

Publisher	Subject Area and Grade Level/Course	Title	ISBN	TEKS %	ELPS %
Assessment Technologies Institute, LLC dba National Healthcareer Association ("NHA)	Medical Assistant	MA SkillsBuilder:Bundle	9781565332676	78.48	n/a
Assessment Technologies Institute, LLC dba National Healthcareer Association ("NHA)	Medical Terminology	Medical Terminology	9781565332331	70.83	n/a
Assessment Technologies Institute, LLC dba National Healthcareer Association ("NHA)	Pharmacy I	PharmaSeer	9781565334939	97.67	n/a
B.E. Publishing, Inc.	Anatomy And Physiology	Understanding Anatomy & Physiology (Texas Edition)	9781719650144	100	100
B.E. Publishing, Inc.	Medical Terminology	Medical Terminology: A Learning Strategies Approach, Texas Edition	9781626896833	100	n/a
Cengage Learning Inc.	Anatomy And Physiology	Body Structures and Functions	9798214074047	96.23	100
Cengage Learning Inc.	Forensic Science	Forensic Science: Fundamentals and Investigations	9780357926963	89.89	100
Cengage Learning Inc.	Health Science Theory	DHO Health Science	9780357419991	82.69	n/a
Cengage Learning Inc.	Medical Terminology	Medical Terminology for Health Professions	9780357635698	100	n/a
CEV Multimedia Ltd.	Anatomy And Physiology	iCEV Anatomy & Physiology (Individual Course)	9798888640005	100	100

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CEV Multimedia Ltd.	Child Development	iCEV Child Development (Individual Course)	9798888640012	100	n/a
CEV Multimedia Ltd.	Child Development Associate Foundations	iCEV Child Development Associate Foundations (Individual Course)	9798888640029	100	n/a
CEV Multimedia Ltd.	Computer Science I	ICEV Computer Science I (Individual Course)	9798888640036	51.61	n/a
CEV Multimedia Ltd.	Engineering Design And Presentation I	ICEV Engineering Design & Presentation I (Individual Course)	9798888640043	100	n/a
CEV Multimedia Ltd.	Engineering Design and Presentation II	iCEV Engineering Design & Presentation II (Individual Course)	9798888640050	100	n/a
CEV Multimedia Ltd.	Food Science	ICEV Food Science (Individual Course)	9798888640067	100	100
CEV Multimedia Ltd.	Forensic Science	ICEV Forensic Science (Individual Course)	9798888640074	100	100
CEV Multimedia Ltd.	Foundations of Cybersecurity	ICEV Foundations of Cybersecurity (Individual Course)	9798888640081	100	n/a
CEV Multimedia Ltd.	Fundamentals of Computer Science	ICEV Fundamentals of Computer Science (Individual Course)	9798888640098	100	n/a
CEV Multimedia Ltd.	Health Science Theory	iCEV Health Science Theory (Individual Course)	9798888640104	100	n/a
CEV Multimedia Ltd.	Human Growth and Development	iCEV Human Growth & Development (Individual Course)	9798888640111	100	n/a
CEV Multimedia Ltd.	Instructional Practices	iCEV Instructional Practices (Individual Course)	9798888640128	100	n/a
CEV Multimedia Ltd.	Medical Assistant	iCEV Medical Assistant (Individual Course)	9798888640135	100	n/a

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CEV Multimedia Ltd.	Medical Coding and Billing	iCEV Medical Coding & Billing (Individual Course)	9798888640142	100	n/a
CEV Multimedia Ltd.	Medical Microbiology	iCEV Medical Microbiology (Individual Course)	9798888640159	100	100
CEV Multimedia Ltd.	Medical Terminology	iCEV Medical Terminology (Individual Course)	9798888640166	100	n/a
CEV Multimedia Ltd.	Pathophysiology	iCEV Pathophysiology (Individual Course)	9798888640173	100	100
CEV Multimedia Ltd.	Principles of Applied Engineering	iCEV Principles of Applied Engineering (Individual Course)	9798888640180	100	n/a
CEV Multimedia Ltd.	Principles of Education and Training	iCEV Principles of Education & Training (Individual Course)	9798888640197	100	n/a
CodeHS, Inc.	Computer Science I	Texas Computer Science 1	9798987718254	100	n/a
CodeHS, Inc.	Computer Science II	Texas Computer Science 2	9798987718261	100	n/a
CodeHS, Inc.	Foundations of Cybersecurity	Texas Foundations of Cybersecurity	9798987718278	100	n/a
CodeHS, Inc.	Fundamentals of Computer Science	Texas Fundamentals of Computer Science	9798987718285	100	n/a
Compuscular, Inc.	Computer Science I	Java Programming	9781946113993	100	n/a
Compuscular, Inc.	Computer Science I	C# Programming	9781946113016	100	n/a
Compuscular, Inc.	Computer Science II	Java Programming	9781946113993	100	n/a
Compuscular, Inc.	Fundamentals of Computer Science	Computer Science Foundations	9781946113023	100	n/a

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eDynamic Holdings LP	Child Development	Child Development 1a/1b	9781959433170	100	n/a
eDynamic Holdings LP	Computer Science I	Introduction to Programming 1a/1b	9781737161660	100	n/a
eDynamic Holdings LP	Computer Science II	Programming 2a/2b	9781737161585	100	n/a
eDynamic Holdings LP	Cybersecurity Capstone	Operational Cybersecurity 1a/1b	9798986044354	100	n/a
eDynamic Holdings LP	Forensic Science	Forensics: The Science of Crime 1a/1b	9781959433231	100	100
eDynamic Holdings LP	Foundations of Cybersecurity	Network Security Fundamentals 1a/1b	9798986044347	100	n/a
eDynamic Holdings LP	Fundamentals of Computer Science	Principles of Information Technology 1a/1b	9781737161653	100	n/a
eDynamic Holdings LP	Health Science Theory	Health Science Theory 1a/1b	9781959433514	100	n/a
eDynamic Holdings LP	Human Growth and Development	Human Growth and Development 1a/1b	9781959433293	100	n/a
eDynamic Holdings LP	Medical Assistant	Medical Assistant 1a/1b	9781959433378	100	n/a
eDynamic Holdings LP	Medical Terminology	Medical Terminology 1a/1b	9781959433415	100	n/a
eDynamic Holdings LP	Pathophysiology	Pathophysiology 1a/1b	9781959433521	100	100
eDynamic Holdings LP	Pharmacology	Pharmacology 1a/1b	9781959433538	100	n/a
eDynamic Holdings LP	Principles of Applied Engineering	Applied Engineering 1a/1b	9781959433545	100	n/a

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Goodheart-Willcox Company	Anatomy And Physiology	Introduction to Anatomy & Physiology	9798889993155	100	100
Goodheart-Willcox Company	Engineering Design And Presentation I	Exploring Drafting	9798889991328	100	n/a
Goodheart-Willcox Company	Health Science Theory	Health Science Concepts and Skills	9798889992547	100	n/a
Goodheart-Willcox Company	Medical Terminology	Introduction to Medical Terminology	9798889993766	100	n/a
Goodheart-Willcox Company	Principles of Applied Engineering	Engineering Fundamentals: Design, Principles, and Careers	9798889990710	100	n/a
Goodheart-Willcox Company	Principles of Education and Training	Teaching	9798889994985	100	n/a
McGraw-Hill School Division	Anatomy And Physiology	Holes Essentials of Human Anatomy & Physiology TX	9781265115173	100	100
Savvas Learning Company LLC formerly Pearson K12 Learning	Anatomy And Physiology	Anatomy, Physiology, and Disease, 2nd Edition	9780138046705	100	100
Savvas Learning Company LLC formerly Pearson K12 Learning	Computer Science I	Computer Science I	9780138046552	100	n/a
Savvas Learning Company LLC formerly Pearson K12 Learning	Forensic Science	Forensic Science for Texas	9780138046842	100	100
Savvas Learning Company LLC formerly Pearson K12 Learning	Fundamentals of Computer Science	Fundamentals of Computer Science	9780138046620	100	n/a

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Savvas Learning Company LLC formerly Pearson K12 Learning	Medical Terminology	Medical Terminology for Texas	9780138046767	100	n/a
Savvas Learning Company LLC formerly Pearson K12 Learning	Principles of Applied Engineering	Introduction to Engineering	9780138046477	100	n/a
The Curriculum Center for Family and Consumer Sciences	Child Development Associate Foundations	Child Development Associate Foundations	9781953248299	90.91	n/a
The Curriculum Center for Family and Consumer Sciences	Communication and Technology in Education	Communication and Technology in Education	9781953248305	100	n/a
The Curriculum Center for Family and Consumer Sciences	Human Growth and Development	Human Growth and Development	9781953248046	100	n/a
The Curriculum Center for Family and Consumer Sciences	Instructional Practices	Instructional Practices	9781953248053	98.72	n/a
TPS Publishing, Inc.	Forensic Science	STEAM into Forensic Science - CTE Edition	9781788053143	100	100



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

3/21/2024

25.

Office of the School Board

Consideration And Approval Of Minutes From Previous Meetings

The Houston Independent School District School Board is asked to approve the minutes of its meetings on February 1 and 8, 2024.

The minutes will be published after they are approved.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the School Board approves the minutes of its meetings on February 1 and 8, 2024, effective March 22, 2024.



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

3/21/2024

26.

Office of the School Board

Approval Of Proposed Revisions To Board Policy BDAA(LOCAL), *Officers And Officials: Duties And Requirements Of Board Officers*-First Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy BDAA(LOCAL), *Officers And Officials: Duties And Requirements Of Board Officers*, to indicate there shall be only three board officers; to add reference to policies BE, BEC, and BED; and to make minor wording changes.

A copy of BDAA(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to Board Policy BDAA (LOCAL), *Officers And Officials: Duties And Requirements Of Board Officers*, on first reading, effective March 22, 2024.

OFFICERS AND OFFICIALS
DUTIES AND REQUIREMENTS OF BOARD OFFICERS

BDAA
(LOCAL)

Board Officers	<p>At the first regular meeting each January, the Board shall reorganize, electing its officers for one-year terms.</p> <p>The officers of the Board shall consist of a President, a First-Vice President, a Second Vice President, and a Secretary, and an Assistant Secretary who shall <u>are required to</u> be members of the Board. Officers shall be elected by majority vote of the members present and voting.</p>
Vacancy	<p>A vacancy among officers of the Board shall be filled <u>appointed</u> by majority action of the Board.</p>
Term and Duties	<p><u>The term of a</u> Board officers shall serve for a term of <u>is</u> one year or until a successor is elected. Officers may succeed themselves in office. Each officer shall perform any legal duties of the office and other duties as required by action of the Board <u>as listed below</u>.</p>
President	<p>In addition to the duties required by law, the President of the Board shall:</p> <ul style="list-style-type: none">• 1- Preside at all Board meetings unless unable to attend.• 2- Have the right to discuss, make motions and resolutions, and vote on all matters coming before the Board.• 3- Secure the resolution of complaints concerning Board members.• 4- Maintain order at meetings and inform the audience that no demonstrations shall be permitted; recess any meeting to clear the Boardroom at any time if necessary to maintain order. <u>[See BE, BEC, and BED]</u>• 5- Oversee and report to the Board on the Superintendent's compliance with the monitoring system found in policy AF (LOCAL).
First -Vice President	<p>The First-Vice President of the Board shall:</p> <ul style="list-style-type: none">• 1- Act in the capacity and perform the duties of the President of the Board in the event of the absence or incapacity of the President.• 2- Become President only upon being elected to the position.
Second Vice President	<p>The Second Vice President of the Board shall:</p> <p>1. Act in the capacity and perform the duties of the First Vice President of the Board in the event of the absence or incapacity of the First Vice President.</p>

OFFICERS AND OFFICIALS
DUTIES AND REQUIREMENTS OF BOARD OFFICERS

BDAA
(LOCAL)

~~2.— Become First Vice President only upon being elected to the position.~~

Secretary

The Secretary of the Board shall:

- ~~1.—~~ Ensure that an accurate record of the proceedings of each Board meeting is kept and maintained by Board Services.
- ~~2.—~~ In the absence of the President, ~~First Vice President,~~ and ~~Second~~ Vice President, call the meeting to order and act as presiding officer.
- ~~3.—~~ Sign or countersign documents as directed by action of the Board.

~~Assistant Secretary~~

~~The Assistant Secretary shall act as the Secretary in the absence of the Secretary and shall perform all duties and exercise all functions of the Secretary.~~



Consent Agenda

4400 WEST 18TH STREET
HOUSTON, TEXAS 77092

3/21/2024

27.

Office of the School Board

Approval Of Proposed Revisions To Board Policy BDB(LOCAL), *Board Internal Organization: Internal Committees*-First Reading

The purpose of this agenda item is to request that the Houston Independent School District (HISD) School Board approves revisions to Board Policy BDB(LOCAL), *Board Internal Organization: Internal Committees*, to reflect actual practice and make minor wording changes.

A copy of BDB(LOCAL) showing the proposed changes is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the School Board accepts the proposed revisions to Board Policy BDB (LOCAL), *Board Internal Organization: Internal Committees*, on first reading, effective March 22, 2024.

Committee of the Whole	Insofar as possible, all committee work shall be done as a Committee of the Whole.
Special Committees	The President shall appoint members to special committees created by the Board to fulfill specific assignments, unless otherwise provided by Board action. These committees may include District personnel and citizens. The function of committees shall be fact-finding, deliberative, and advisory, but not administrative. Special committees shall report their findings to the Board and may be dissolved upon completion of the assigned task or vote of the Board.
Committee Authority	No committee may perform any of the Board's functions. Board <u>The only standing</u> committees currently in place are the legislative committee and the board has is the audit committee. [See BDB(LEGAL)]
Legislative Committee	The Board Legislative Committee chairman shall have the responsibility of liaison between the Board and local, regional, state, and federal government bodies.
Board Audit Committee	The Board Audit Committee shall be composed of three Board members representatives , upon nomination and vote of the Board. The chair person shall be determined by the membership.
Purpose	The purpose of the Board Audit Committee is to: <ul style="list-style-type: none">• Assist the Board in fulfilling its oversight responsibilities for the financial reporting process, the system of internal control, the internal and external audit processes and the District's process for monitoring compliance with laws and regulations and the Student Code of <u>Student Conduct</u>;• Provide added protection to the Board in discharging its responsibility for the overall stewardship of District affairs, particularly its financial management;• Provide public support for the District's audit programs;• Provide assurances that the overall levels of audit coverage are both reasonable and appropriate to protect the District from undue risks;• Assist in obtaining effective corrective action and necessary improvement based upon audit findings and recommendations from external and internal auditors; and• Provide the Board and the public with additional assurances that the prescribed systems of internal controls are functioning as intended.

The Board Audit Committee is advisory in nature; its recommendations regarding audit findings and exceptions and any other items shall be provided in writing to the Board and the Superintendent.

In its advisory role, the Board Audit Committee is subject to the control and direction of the Board. The powers allocated to the Audit Committee by the Board shall be detailed in the Audit Committee charter.